

Review Stage - I am appealing against

Overview - Appeal Review

The appeal Review Stage gives students the opportunity to request a review of a Formal Stage Appeal decision. Review Stage appeals must be submitted within ten days of the date of the Formal Stage outcome letter. The request for review will be considered by the Chair or Deputy Chair of the Special Cases Committee, acting alongside an Ordinary member of the Special Cases Committee. The request is presented to the Chair by a Special Cases Officer.

If your request for review is against a decision of an Officer, one of the other officers will present your case to the Chair or Deputy Chair of SCC. If your request for review is against a decision of an Appeals Chair acting alongside an Ordinary member, that Ordinary member will not be the Ordinary member who considers your review request with the Chair or Deputy Chair of SCC. At no point in the appeals process will a member of Special Cases Committee be involved in the decision-making process if they are from your academic department.

To summarise, no officer or academic will be involved in reviewing a decision which they themselves made, nor will any academic hear an appeal against their own academic department. This is to ensure that there is no perceived or actual conflict of interest.

Completing the form

In this section of the form, you can tell us what kind of decision you are appealing against. There are only three decisions you can appeal against at the Review Stage:

Decision types guide - Review Stage

My Formal Stage appeal was rejected - select this if your Formal Stage appeal was fully or partially rejected.

My Formal Stage appeal was upheld but I am unhappy with the remedy offered - select this if you are appealing solely against the remedy you were offered after your Formal Stage appeal was upheld.

My Review Stage appeal was upheld but I am unhappy with the remedy offered - select this if you are appealing solely against the remedy you were offered after your Review Stage appeal was upheld. Please note - if you are

appealing against a Review-Stage remedy, you will have been told in your outcome letter that you have the right to appeal against this. You should ONLY appeal against the remedy itself. If you attempt to appeal against the substance of the decision, this will not be considered by the Special Cases Committee.

I am appealing on the basis that

You can only appeal on the basis that either:

- 1) My Formal Stage appeal was not considered in accordance with the Academic Appeals Procedures
- 2) I am now able to provide new supporting evidence AND I have good reason why this evidence was not submitted with the Formal Stage appeal
- 3) The decision was unreasonable in all the circumstances

If you think you might have a case on one or all of these grounds, try selecting them then proceeding through the form - you can try out the questions and work out which you think are most applicable to you. If you change your mind, just come back to this list and amend your choice. The form will then update the later questions based on your choices here.