Bursaries for students who started their studies in 2012/13

Contents

Introduction
Bursaries available by year of study
  Year 0
  Year 1
  Subsequent years (year 2 and beyond)
Application and assessment process
  Eligibility notes
Payment detail
  Tuition fee waivers
  Accommodation payments
  Cash payments
  Payment date summary
Specific funds
  York Bursary
  Foundation Year Bursary
  Care Leavers and Foyer Bursary
  HYMS Bursary
Changes in your circumstances
  Changes to income
  Changes to registration status
  Changes to fee waiver entitlement
  Changes to accommodation or cash bursaries
Examples
Contact details

Introduction

The University of York offers several undergraduate bursaries and scholarships which are part of our commitment to fair access and widening participation. You do not need to apply separately for our bursaries and scholarships unless specifically stated. Most of our bursaries and scholarships are based on residual household income and are assessed annually using information from your student funding provider.

Please be aware that we can only assess eligibility once your residual household income has been assessed by your student funding provider and agreement has been given to your student funding provider to share residual household income information with the
University. Bursaries and scholarships can be awarded throughout the academic year. You can only qualify for one of these bursaries per academic year.

If you are eligible for a Bursary you will receive an email confirming your award. You will also be able to access a letter on your University of York e:Vision account giving full details of the award including payment dates.

**Bursaries available by year of study**

**Year 0**

<table>
<thead>
<tr>
<th>Bursary name</th>
<th>Eligibility criteria</th>
<th>Residual Household income</th>
<th>Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundation Year Bursary</td>
<td>Studying a foundation year (year zero)</td>
<td>£0 - £25,000</td>
<td>£8,500 tuition fee waiver</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Greater than £25,000 or not assessed</td>
<td>£7,500 tuition fee waiver</td>
</tr>
</tbody>
</table>

**Year 1**

Students on a placement year, year in industry, or year abroad are not eligible for the York Bursary. Nursing students in receipt of an NHS Bursary and Social Work students in receipt of an NHS Social Work bursary are not eligible for the York Bursary.

<table>
<thead>
<tr>
<th>Bursary name</th>
<th>Eligibility criteria</th>
<th>Residual Household income</th>
<th>Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Care Leavers Bursary</td>
<td>Under 25 years old and in Local Authority Care or Foyer Federation before starting course</td>
<td>Any</td>
<td>£3,500 tuition fee waiver £1,000 accommodation payment (separate application required, please contact <a href="mailto:sfsu@york.ac.uk">sfsu@york.ac.uk</a>)</td>
</tr>
<tr>
<td>HYMS Bursary</td>
<td>Studying Medicine at HYMS (years one and two)</td>
<td>£0 - £25,000</td>
<td>£1,500 tuition fee waiver £1,500 accommodation payment</td>
</tr>
<tr>
<td>York Bursary</td>
<td>Studying an undergraduate course full-time</td>
<td>£0 - £25,000</td>
<td>£2,000 tuition fee waiver £1,000 accommodation payment (EU and Social Work students: £2,000 tuition fee waiver)</td>
</tr>
</tbody>
</table>
Year 2 and later

Students on a placement year, year in industry, or year abroad are not eligible for the York Bursary. Nursing students in receipt of an NHS Bursary and Social Work students in receipt of an NHS Social Work bursary are not eligible for the York Bursary.

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<thead>
<tr>
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<th>Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Care Leavers</td>
<td>Under 25 years old and in Local Authority Care or Foyer Federation before starting course</td>
<td>Any</td>
<td>£2,500 tuition fee waiver £2,000 cash payment</td>
</tr>
<tr>
<td>Bursary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HYMS Bursary</td>
<td>Studying Medicine at HYMS (years three, four and five)</td>
<td>£0 - £25,000</td>
<td>£3,000 cash payment</td>
</tr>
<tr>
<td>York Bursary</td>
<td>Studying an undergraduate course full-time.</td>
<td>£0 - £25,000</td>
<td>£2,000 cash payment</td>
</tr>
<tr>
<td></td>
<td>Nursing students receiving the NHS Bursary are not eligible.</td>
<td></td>
<td>(EU and Social Work students: £2,000 tuition fee waiver)</td>
</tr>
</tbody>
</table>

Residual household income is the gross taxable household income less; pension contributions, and an allowable deduction of £1,130 for each other child or eligible student in the household. If you are under 25 the household income is normally that of your parents, or the parent you usually live with and their partner. If you are over 25 this would be the income of your partner.

Application and assessment process

Eligibility for these bursaries is assessed using information from the University's student record system and further details provided by your student funding provider. In order to be considered you must have applied for student support, and in most cases have had your residual household income assessed. Please note that if you or your parents withhold your consent to share financial information on your student finance application, we will not be able to confirm your eligibility for a bursary. You must also be registered on your course at University.

EU students are not income assessed by Student Finance England by default. You can request that the Non UK Team at Student Finance England carry out an income assessment.
for bursary purposes. EU students only need to be income assessed for one year of their course and this assessment will be used for all future years.

There is no separate application process and we will assess you automatically based on the information that we have about your situation. The closing date for assessments for the 2018/19 academic year is 30 June 2019.

If the your details change during the academic year we will reassess your eligibility. This may result in a change of award, including having your award withdrawn. We will inform you of any change or withdrawal of award by e-mail and with a letter in your Evision account.

Eligibility notes

Eligibility criteria for our bursaries include:

- Studying an undergraduate level course.
- Studying full time.
- Being liable for the full £9,000 tuition fees for the year.

EU and Social Work students are only eligible for tuition fee waivers.

If you have your tuition fees paid for you by an external sponsor, you will not be eligible for a bursary. This includes nursing students funded by the NHS and students sponsored by the MOD.

If you are on a placement year, year in industry, or year abroad, you will not usually be liable for tuition fees of £9,000 and will not be eligible for a bursary.

The year in which you started studying at York defines which bursary scheme you are eligible for, with this document describing awards for student who started in the 2012/13 academic year. The award year that you receive is related to the year of the course that you are studying.

For example, if you started year one of a course in 2012 at York, but transferred to a different course in 2015, starting again in year one; you would receive the year one York Bursary level in both 2012/13 and 2015/16.

Payment detail

Tuition fee waivers

Tuition fee waivers are applied directly to your tuition fees in full soon after you are awarded the bursary. If you have taken a tuition fee loan from your student funding provider we will inform them of the change in your fees and they will adjust your tuition fee loan automatically.
You will still be responsible for the payment of your remaining tuition fees, either through a tuition fee loan or other means.

If you withdraw from your course, take a leave of absence, or are resuming part way through the year, your tuition fee waiver will be prorated in line with your tuition fee liability.

**Accommodation payments**

Accommodation payment are applied directly to your University college accommodation fees for students on the first year of study only. The bursary will be applied in three equal payments to your October, January, and May fees. You will still be responsible for the remaining balance of each accommodation fee instalment.

**Cash payments**

Cash payments will be paid directly into your bank account in three termly instalments. You will need to ensure that you have submitted up to date bank details to the University using the following secure webpage: [https://www.york.ac.uk/students/housing-and-money/bank-details/](https://www.york.ac.uk/students/housing-and-money/bank-details/)

Payment dates for this academic year are:

Friday 26 October 2018  
Friday 8 February 2019  
Friday 17 May 2019

About a week before you receive a payment into your bank account you will receive a remittance e-mail to your university account. This is sent by the University's Payments Office and will confirm the amount and date of payment.

**Payment date summary**

<table>
<thead>
<tr>
<th>Payment type</th>
<th>Payment method</th>
<th>Payment dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition fee waiver</td>
<td>Direct to your tuition fees</td>
<td>When your award is approved. We inform your student funding provider automatically.</td>
</tr>
<tr>
<td>Accommodation payment (first year students in University college accommodation)</td>
<td>Applied directly to your accommodation fees</td>
<td>Three equal instalments in line with your accommodation fee charges.</td>
</tr>
</tbody>
</table>
| Cash payment | Direct to your bank account | Friday 26 October 2018  
Friday 8 February 2019  
Friday 17 May 2019 |
Specific funds

York Bursary

The York Bursary is available to students on most standard undergraduate courses and provides accommodation bursaries in year one, and cash bursaries in subsequent years. EU students will receive fee waivers and are not eligible for accommodation or cash bursaries.

Foundation Year Bursary

The Foundation Year Bursary is available to all students studying in a foundation year (also known as year zero). The Foundation Year Bursary is always paid as a tuition fee waiver. There are two levels of bursary and the level that you receive depends on your residual household income.

Care Leavers and Foyer Bursary

The University is committed to helping people from particularly disadvantaged backgrounds. As part of this commitment we are offering a package of support to young students (aged 25 or under) who come to York having been in the care of their UK local authority or who have come through the national Foyer Federation.

The total value of the award is £4,500 but students should apply and we will discuss payment options with you once the award is assessed. For an application form please contact sfsu@york.ac.uk.

The package is available for each year of full-time study for the duration of the course, reduced by 50% for full-year sandwich placements or study abroad years.

HYMS Bursary

You will continue to receive the HYMS bursary in year five of your course when you are funded by the NHS as long as you meet the other eligibility criteria. You need to request an income assessment from your funding provider, for example Student Finance England. Ask them to conduct a household income assessment for the purposes of Bursary Administration. If you have difficulties obtaining an income assessment please email sfsu@york.ac.uk quoting your student number.

Changes in your circumstances

If your circumstances change during an academic year, then your eligibility for a bursary may also change. Changes that can impact your bursary include:

- changes to your income assessment
- changes to your registration status (for example withdrawing, taking or returning from a leave of absence)
changes to your course or mode of study

Changes to residual household income

Your student finance provider can update or change your residual household income assessment information throughout the year and we update our bursary assessments based on any changes. As a result of this you may become eligible or lose eligibility or your award entitlement may change.

Changes to registration status

If you withdraw from your course, take a leave of absence, or return from a leave of absence, your bursary eligibility may change. Your bursary level is linked to your liability for tuition fees for the year. If you study for only part of the year and as a result are charged only part of the full £9,000 tuition fee, we will prorate your bursary entitlement to match proportion of the tuition fee that you are liable for.

Changes to fee waiver entitlement

If your entitlement to a fee waiver changes, we will automatically alter your award to reflect this. We will also inform your student funding provider of any changes. This may be an increase or decrease in your fee waiver.

Changes to accommodation or cash bursaries

If your entitlement to an accommodation or cash bursary increases, we will alter your future payments remaining to reflect the change and make sure you receive all of the amount that you are entitled to.

If your entitlement to an accommodation or cash bursary decreases, we will alter your future payments remaining to reflect the change. If you have already been paid more than your new entitlement, any remaining future payments will be cancelled. We will not ask for any overpayments to be paid back. Any overpayments in one academic year will not impact your award in future years.

Examples

Student A is studying Medicine and was initially assessed as having a residual household income of £30,000. She was not therefore eligible for the HYMS Bursary. In December her residual household income was reassessed as £20,000 and she is now eligible for the bursary. The £1,500 fee waiver will be applied in full immediately. As the first accommodation bursary payment has already passed, the £1,500 accommodation bursary will be split equally between the January and April instalments.

Student B was initially awarded a higher rate Foundation Year Bursary based on a residual household income assessment of £23,000. This income was reassessed to £27,000 and he is now only eligible for the lower rate bursary. We will reduce the fee waiver to £7,500 and inform Student B’s student funding provider of the change.
Student C is eligible for the subsequent years York Bursary of £2,000. She went on a Leave of Absence during the spring term and was charged £4,500 tuition fees for her period of attendance (half fees). Student C’s bursary entitlement is therefore reduced to half of the full amount, £1,000. She has already been paid two instalments of £666.67, totalling £1,333.34. We will not request repayment of that overpayment, but Student C will not receive any further payments in that year.

Student D is returning from a leave of absence for one term. He will be charged £3,000 for that period of study (one-third fees). As he meets all of the other eligibility criteria, Student D is awarded one-third of the full York Bursary award.

Contact details

Student Financial Support

sfsu@york.ac.uk