Memo

To: HoDs
cc. Chairs of Boards of Studies

From: John Robinson, PVC Learning, Teaching and Students

Date: 8 September 2016

Implementation of the York Pedagogy: arrangements in 2016-17

I am writing to confirm some of the arrangements for the continuing rollout of the York Pedagogy in 2016-17, and to remind colleagues of the timetable of work, which has been previously communicated including in a briefing for Chairs of Boards of Studies in May 2016.

I attach two briefing papers: one concerning the work required for undergraduate programmes during the autumn term, and one concerning the roll-out for taught postgraduate programmes over the next fifteen months.

Actions requested from HoDs:

- Please familiarise yourselves with this background material and disseminate it as appropriate within your department. All departments will continue to be supported by a member of the central ProPEL project team, who can act as a first point of contact for queries.

- HoDs are reminded of my request last month that programme leaders are identified for each taught postgraduate programme, and that nominations are needed, by 1 September 2016, of at least one person to participate in the programme leaders course. Please notify lesley.catt@york.ac.uk in the Academic Support Office as soon as possible if this is still outstanding.

- With regard to the undergraduate roll-out, departments were asked in July to inform their ProPEL contact of the date of a Board of Studies meeting in the Autumn Term at which the revised programme material will be considered. This is crucial for timetabling UTC approval panel meetings to sign off programmes for 2017 entry. We are still awaiting confirmation of BoS dates from some departments, and your support in progressing this exercise will be appreciated.

If you have any questions about the York Pedagogy, please contact either myself or Nigel Dandy, Head of the Academic Support Office.