



SENATE

TEACHING COMMITTEE

Minutes of the meeting held on 27 June 2011

Present: Deputy Vice-Chancellor Professor T Sheldon (Chair), Dr H Altink, Mr John Colhoun (GSA Representative), Mr N Dandy, Dr D Eford, Mr B Humphrys (YUSU Representative), Dr S King (MM10-11/189-200 only), Dr N Milner, Dr A Parsons (MM10-11/189 – 203 & 208-9 only), Ms E Roberts, Mr T Tew, Dr R Waites, Mrs K Dodd, Ms S Ford, Dr TT Arvind

In attendance: Ms C Moore (Secretary), Ms C Lowe (Project Leader, Learning Enhancement), Dr A Wakely (Academic Support Office), Dr A Pomfret (M10-11/203 only)

Apologies: Mr B Saynor, Dr H Smith (on research leave), Mrs L Booth, Dr M White, Dr L Siciliani (on research leave), Dr R Vann, Mr G Osborn (YUSU Representative elect)

10-11/189 Minutes

The minutes of the meeting held on 23 May 2011 (previously circulated) were **approved**, and the action-log was **noted** (UTC.10-11/121).

10-11/190 Computer Science/Philosophy: MEng/BSc in Computer Science and Philosophy
Further to **M10-11/136**, it was **noted** that Senate would be asked to approve a Combined Board of Studies for Computer Science and Philosophy, and also for English and Linguistics.

10-11/191 Review of Undergraduate Supervision

Further to **M09-10/163**, it was noted that Senate would be asked to approve the amendment to Regulation 6.3, in line with the revised University Policy on Undergraduate Supervision, relating to the timing of supervisory meetings.

10-11/192 Mathematics: MSc in Statistics and Actuarial Science

Further to **M09-10/137**, it was **noted** that the Department no longer wishes to offer this MSc as it does not fit with the area of expertise of the new Professor in Statistics.

10-11/193 English: MA in Culture and Thought after 1945

Further to **M10-11/77**, it was **noted** that the Department is addressing the outstanding matters, and will be providing a new External's report shortly.

10-11/194 Health Sciences: MSc in Cognitive Behavioural Therapy for Advanced Clinical Practice

Further to M10-11/137, it was **noted** the matters raised by the Committee were still to be addressed.

ACTION: Health Sciences

10-11/195 Archaeology: BA in Heritage Studies

Further to M10-11/174, it was **noted** that the matters raised by the Committee had been addressed by the Archaeology Department to the satisfaction of the Chair and so final approval had been granted.

10-11/196 History: MA in History and Politics (re-titled MA in Contemporary History and International Politics)

Further to M10-11/175, it was **noted** that the matters raised by the Committee were still to be addressed.

ACTION: History and Politics

10-11/197 Learning and Teaching Priorities and the New Funding Regime

Further to M10-11/153, regarding the open meeting to discuss priorities for investment in learning and teaching to be held over the summer, members were asked to respond to the request for availability for the afternoon of Thursday 18th August and the morning of Wednesday 21st September, which had been circulated.

ACTION: ALL

Secretary's note: meetings on both these dates will go ahead in order to involve the widest constituency possible.

10-11/198 Oral Report from the Chair

The Committee **received** an oral report from the Chair.

Key Information Set

The Key Information Set (KIS) requirements had been published by HEFCE, and would be considered in detail by the KIS working group in July. It was **noted** that:

- The guidance now recognises the importance of contextual information
- Data will be disaggregated into each year of a programme
- The deadline for provision of data has come forward from May- June to January – March. Data will be publicly available from September 2012.

Outgoing members

Dr Efird, the outgoing Chair of SCA, Dr Milner, Mr Tew, Ms Ford, Mr Humphrys and Ms Arora were thanked for their contributions to the Committee.

10-11/199 Oral Report from the Student Representatives

The Committee **received** an oral report from the student representatives.

YUSU Student Experience Survey

The YUSU Representative tabled a copy of the survey questions. YUSU would report on the survey's findings to Council in July, and to Teaching Committee at its next meeting. Members were invited to raise any questions or comments with the YUSU Representative or Representative Elect.

Returning feedback to students

The YUSU Representative reported that a number of complaints had been received from students that a few departments were failing to return all feedback on assessments within the University's six week deadline. It was **decided** that this information should be passed to the ASO and the departments in question be asked to address the issue within their next Annual Programme Review.

ACTION: ASO in conjunction with YUSU

10-11/200 E-Assignment Delivery

The Committee **received** a report from the Controlled Open Assessments Working Group on high stakes e-assignment delivery (UTC.10-11/123), which was introduced by the Group's Chair, Dr King.

The Committee **noted** that the report related to submission and management of assessments online, as opposed to online marking. In the latter respect, a separate group was currently trialling QuestionMark Perception software; in addition the Department of Electronics had explored recorded oral feedback; and the Department of Education had showcased the use of screencasting software within formative assessment at the Annual Learning and Teaching Conference in May.

During discussion, the following points were **noted**:

- Such a system could be used for formative as well as summative assessment
- Human contact is often more effective than an automated message when chasing up late submissions from markers
- Some departments might find it useful if release of marks could be linked to students' submission of course feedback forms
- Using templates for giving feedback on assessed work does not necessarily improve the quality of the feedback itself
- If departments opt out of using such a system, they will need to explain to any students studying joint degrees with departments who do use the system why they have decided not to do so.

The Committee **approved** the report's recommendations as follows, endorsing

- (a) The case for the introduction of an e-assignment system to support the management of controlled open assessment activities;
- (b) The workflow model and related system requirements;
- (c) The establishment of a working group to review technical solutions in relation to these requirements, with a view to piloting a system during the next academic year. It was **noted** that those interested in participating in a pilot should contact Cecilia Lowe;

- (d) The case for resources to support the working group in investigating technical solutions and managing the pilot phases for the selected e-assignment solution, although it was **noted** that University funding for learning and teaching related developments in 2011/12 will be limited. It was further **noted** that the working group was planning a bid to JISC in July to support these developments, in conjunction with the University of Southampton which has already developed open source software in this area.

10-11/201 Annual Programme Review Reports

The Committee **considered** a summary of the discussion from the Teaching Committee held on 14 April 2011 that looked at the Annual Programme Review Reports. (UTC.10-11/124).

NB this item was deferred from the May meeting of the Committee.

It was **noted** that the following points had already been actioned:

Curriculum design

- (a) Weeks 8-10 of the summer term: the Learning and Teaching Forum will be holding an event in September (date tbc) in order to share experiences between departments and disseminate good practice. Departments will be asked subsequently to report on their plans for 2012.

Infrastructure

- (b) The Chair reported that he had met with Commercial Services regarding the closing times of the nursery. In the course of the meeting, the Chair had reiterated that although in the current climate many universities were closing their nursery provision, we would like ours to expand in order to cover the full teaching day.
- (c) The Chair announced that Library hours will be extended from next year.

Student support

- (d) The Committee noted that the Director of CELT had reported that the lack of places on CELT pre-sessional English courses in 2009/10 had been addressed by the summer 2010, and 99% of students who requested help had been given a place.

Assessment Issues

- (e) Using the full range of marks within grade descriptors: the SCA has contacted departments where only narrow bands are used, inviting discussion.

Staff

- (f) Under the promotion applications for 2010/11, some staff have been promoted to Senior Lecturer on the strength of their teaching and administration, and a new Senior Staff Teaching Grade had been introduced in April 2011.
- (g) OPAS (PG admissions): it was reported that there was to be a planned infrastructure upgrade over the summer, which it was hoped, would address some of the issues with performance of the system.

Responsiveness

- (h) The L&T Forum is planning a series of termly workshops next academic year on the theme of 'Managing student expectations and responding to evaluations'. It was also suggested that departments should consider reverting to using hard copy student evaluation forms, filled in during class time, in order to increase response rates, and should make sure that they fed back to students the Departmental response and actions to the feedback.

Other

- (i) Alumni destination statistics are available on the HODs Gateway. It was planned to broaden access to these pages.
- (j) Timetabling Office are improving the onscreen individual student timetables for 2011/12, which should address the difficulties experienced by dyslexic students.

The following **new actions** were **agreed** in the course of the discussion:

Curriculum design

- (a) Electives within the new modular scheme: current web information on elective modules is out of date. Departments need to update their information on elective modules on a regular basis, listing the details and prerequisites of what is available, and send the links to the updated information to the Student Systems Development Team.
ACTION: SSDT working with Departments
- (b) Internationalising the curriculum: Departments will be encouraged to reflect more on this aspect of their provision in their 2010/11 APR reports. It was noted that there are often modules which foreground international issues, but this is not necessarily explicit in the title.
ACTION: ASO

Assessment issues

- (c) The Committee suggested that PGCAP advice on using the full range of marks within grade descriptors should be checked to ensure that the message is communicated to new staff. It was noted that the phrase 'of a publishable standard' in relation to first class work also needed clarification.
ACTIONS: Cecilia Lowe to follow up, with Duncan Jackson, PGCAP as appropriate
- (d) NMS and induction of external examiners: the Committee recommended that induction training should be recorded and made available online for those examiners not able to attend in person
ACTION: SCA and Exams Office
- (e) Access to exam scripts: the Committee noted that giving students access to their exam scripts need not entail more work for markers in providing comments: in the case of Mathematics, it may be helpful for students to see their scripts again alongside the model answers.

ACTION: Andy Parsons, the Mathematics Department UTC contact, to discuss further with the Department and encourage this practice.

Infrastructure

- (f) Timetabling: the issue of transition times between Heslington East and West especially for combined students needs to be monitored

ACTION: Timetabling Office to address this in their regular reports to UTC

- (g) Chalk boards: the Committee endorsed the need for daily light cleaning.

ACTION: Estates and Campus Services

Student support

- (h) AV support for evening classes: the Committee considered that evening support should be part of the AV services provided.

ACTION: Estates and Campus Services

Progress in relation to these actions would be reviewed at the next meeting.

10-11/202 Departmental Supervision Policies

The Committee **considered** a report on departmental supervision policies (UTC.10-11/125). It was **noted** that a response from Social and Political Science was still outstanding. The Committee **decided** that a list of combined programme advisors should be compiled as we may want to contact them to see how the policy is working and to offer support. Departments would be asked to report on progress with implementing their policies as part of the Annual Programme Review process.

ACTIONS: ASO

10-11/203 Maths Support Centre

The Committee **considered** a report on the Maths Support Centre's first year of operation (UTC.10-11/126). Dr Andy Pomfret attended the meeting for this item.

The Committee **noted** that the Centre's pilot year had received very positive feedback, and was shortly due to move to more spacious accommodation in the Harry Fairhurst building. However, whilst recognising that resources were limited in the forthcoming academic year, the Committee **noted** the need to improve engagement by students from departments beyond Economics, through

- (a) reviewing the timetabling of sessions;
- (b) working more closely with departments to promote the service, possibly by establishing a steering group involving members from the relevant departments;
- (c) joining up more closely with existing support within departments.

It also **noted** the need for further data on the performance outcomes of students who use the Centre. The Committee **approved** the report's recommendations that:

- (a) the Centre should continue in its current developmental form during the 2011/12 academic year, with some expansion to provide provision for all Stage 0/1 students, including numeracy and statistics support, and limited support for students at higher levels;
- (b) the University should aim to increase the Centre's capacity from 2012/13 to support all York students, including postgraduates: a decision to be informed by further evaluation of the impact of the Centre in 2011/12.

The Committee thanked Dr Edwards for his work towards establishing the Centre successfully as an effective means of providing maths support for students.

10-11/204 Summary Data on PhD Submission

The Committee **considered** a summary of data on PhD submission (UTC.10-11/127). It **noted** that the University's performance was improving and compared favourably at a national level; however, 4-year submission rates were still low in certain departments. It was **recommended** that rather than collect data for the "submission rates of students within one year of the end of their registration period", this should be data of submission rates "within four years of study (or FTE) from initial registration", to take account of 4-year PhD students, who have no writing up period.

The Committee **decided**:

- (a) to report to departments on the data as part of the memo communicating the PRES results, emphasising the need for active management of supervision and for clarity in terms of what is expected of students;
- (b) that data of this kind should be included in periodic review paperwork;
- (c) to request data on viva outcomes as well as submissions.

ACTIONS: ASO & Registry Services

10-11/205 PRES Results

The Committee **considered** the PRES results, in the form of a draft commentary (UTC.10-11/128). The Committee noted that the Survey had attracted a high response rate of 54%, and that the University had performed well, particularly in terms of meeting/exceeding student expectations and the quality of supervision. However, it had performed less well in relation to the Library and thesis examination, and overall there was considerable variation between departments, as reflected in the comments to individual departments and the proposed action plan.

The Committee **noted** the proposed actions as follows:

- a) The Chair and a member of the GSA will meet with departments where the results were disappointing, to discuss the results;
- b) To aid further understanding of the results on workspace, the GSA will hold focus groups with students from Law, management and TFTV (Heslington East), Language and Linguistics and History of Art (Heslington West) and the Centre for Medieval Studies (King's Manor). In addition, the Library will liaise with the GSA to identify

departments that might benefit from targeted promotion of the Library's workspace facilities for PhD students;

- c) The Senior Management of the University will look further at space issues and financial support for PhD students (studentships etc);
- d) The Library will give further consideration to the responses on library content
- e) The Academic Registrar, Careers Service and Researcher Development Team will give further consideration to the response on skills development and professional development and careers advice;
- f) Consideration will be given to how the results can be used in University and departmental promotional materials (in line with the Higher Education Academy's guidance on external use of the data);
- g) The GSA will produce a message to students about the results and actions being taken.

The Committee also **noted** that the draft would form the basis of a memo to be sent to departments in July, and that departments would be asked to reflect on their performance as part of the Annual Programme Review process. The results and commentary would also be considered by Senate at its meeting on 1 November. The Committee **recommended** that the PRES memo should include the data on PhD submission.

10-11/206 Learning and Teaching Strategy Action Plan

The Committee **received** an update on the Learning and Teaching Strategy Action Plan (UTC.10-11/129). It **noted** the following in addition to the progress outlined in the report:

- PGWT (p.3): this year's PRES data included high praise for the Preparing Future Academics programme;
- Effective fora for staff to discuss curriculum developments and opportunities to enhance the student experiences (p.6): the new policy on peer support for teaching would also play a role here;
- Promotion opportunities supported by teaching excellence (p.7): a new career pathway has been introduced enabling promotion to a new senior staff grade, with a professorial salary, for teaching and scholarship.

10-11/207 Guidance to Departments on Proof-reading

The Committee **considered** a paper giving proposals for guidance to Departments on proof-reading (UTC.10-11/130). It **noted** that the proposals had been approved by the Standing Committee on Assessment. During discussion, the following points were **noted**:

- (a) The document needed to state that it did not apply to students with a disability such as dyslexia and to refer to alternative procedures for such cases;
- (b) Arrangements for record-keeping needed to be clarified in relation to anonymous submission of assessment;
- (c) References to 'third year projects' should be altered to 'final year ISMs'.

The Committee **noted** that if the document held the status of guidance as opposed to policy, this could lead to inconsistency between departments and student inequality. It **decided** to hold a swift consultation with departments over the proposals with respect to determining their status as guidance or policy, prior to incorporating them into the University's Guide to Assessment.

ACTIONS: Cecilia Lowe

10-11/208 Biology, Computer Science, Physics, Chemistry and Mathematics: Four year PhD in Combating Infectious Disease: Computational Approaches in Translational Science (CIDCATS)

The Committee **considered** a proposal for approval of a four year PhD in Combating Infectious Disease: Computational Approaches in Translational Science (CIDCATS) (UTC.10-11/131) to be introduced from October 2011. The proposal had been considered in advance of the meeting by Dr Parsons and Dr Waites. The Committee noted that the proposal had very positive support from three external assessors, and congratulated the CIDCATS team on securing Wellcome funding in the face of stiff competition.

The programme was **approved** subject to:

- (a) Provision of further details in relation to teaching, assessment and progression/exit routes during the 1st year foundation phase.
- (b) Assurances that the selection of projects will be monitored to ensure that they are truly interdisciplinary;
- (c) Clarification of the role of Mentor, in particular regarding participation on TAP panels, and eligibility for this aspect of the role in terms of subject knowledge;
- (d) Further consideration of how feedback will be obtained from students, besides representation on the Advisory Group;
- (e) Consideration of how a sense of identity will be developed for these students;
- (f) Provision of clear and consistent arrangements for supervision.

The Committee noted that the programme offered a potential model for other interdisciplinary ventures, and encouraged the team to seek advice from colleagues in the Computer Science Department who had experience of a four year PhD programme the Engineering Doctorate in Large Scale Complex IT Systems within Computer Science. It **decided** to keep a watching brief on the development of the CIDCATS programme and the experiences of its students.

10-11/209 Sociology and Social Policy and Social Work: BA in Criminology

The Committee **considered** a proposal for approval of a BA in Criminology (UTC.10-11/132) to be introduced from October 2012. The proposal had been considered in advance of the meeting by Ms Roberts and Ms Ford. The proposal had the support of the external assessor. The Committee noted that two other degrees were currently offered at York which included the word "Criminology" in the title. This had been considered by Planning Committee and the Department and it had been noted that the demand for a Criminology degree was significant enough to warrant the introduction of this new programme. The delivery of three

associated degrees would spread the risk between departments. The recruitment and demand for each of the three degrees would however need to be kept under review.

The Committee **approved** the programme subject to:

- a) Articulation of the employability of graduates from this programme. The Committee noted that this would also help with marketing the degree. While it was recognised that the Department has decided not to introduce a work experience module, the extent to which the programme will draw on real-world issues needed to be made clear in the marketing literature;
- b) Provision of details of how the Departments are going to create a sense of identity for BA Criminology students;
- c) Clarification of the programme's educational aims;
- d) Further consideration being given to interdisciplinarity from the outset. It was recommended that discussions should be held with the Psychology Department about whether Forensic Psychology can be offered as an option, and the History and TFTV Departments about offering some of their crime-related modules.

10-11/210 Centre for Women's Studies: Master in European Gender and Equality Studies (EGALE)

The Committee **considered** a proposal for approval of an MA in European Gender and Equality Studies (UTC.10-11/133) to be introduced from October 2012. The proposal had been considered in advance of the meeting by Mr Tew and Dr Arvind. The proposal had the support of the external assessor.

The Committee **noted** that this programme was an excellent contribution to the University's aim of establishing an international / global focus in the curriculum. The Committee **decided** to recommend to the CWS that they should introduce this programme either as a York only award or jointly with individual partners of quality for the first two or three years, while continuing work on moving towards an Erasmus Mundus or other joint award model.

The Committee **approved** the programme subject to:

- a) Clarification of which European institutions are offering teaching in English;
- b) Investigation of whether students wishing to go abroad could be helped to get their language skills to the required level by taking LFA course(s);
- c) Clarification of the exit routes from the programme and how these will be implemented;
- d) Clarification of whether it was intended to have "mark mapping" for students with module results from European institutions, and if so, details of this process;
- e) Clarification of whether there would be reassessment opportunities for students taking modules in European institutions, and if so how these would work;
- f) Consideration of whether the Introduction to Social Research module should be a core module, and if so, when it will be delivered to students who opt to go abroad in their first year.

10-11/211 History of Art: Review of MA in Stained Glass and Heritage Management

The Committee **considered** the three year review of the MA in Stained Glass and Heritage Management (UTC.10-11/134). *NB this item was deferred from the March meeting of the Committee.* It was noted that the panel had been very impressed by the staff and students' commitment to the programme, and that the programme's strengths included strong links between theoretical and practical matters. Recommendations included the need to address some timetabling issues and the need to review the students' calendar of teaching and assessment in terms of distribution of workload. The Department would be asked to report on progress with implementing the report's recommendations in due course.

ACTION: ASO

10-11/212 Theatre, Film and Television: Interim Review Report and Agreed Action Plan

The Committee **considered** the interim review report and agreed action plan for the Department of Theatre, Film and Television (UTC.10-11/135). *NB this item was deferred from the March meeting of the Committee.* It was noted that the Department had already made progress with implementing the recommendations for action, and that an update would be requested as part of the next Annual Programme Review.

10-11/213 School of Politics, Economics and Philosophy: Periodic Review Report, the Agreed Action Plan and External Assessors' Reports

The Committee **considered** the periodic review report, the agreed action plan and external assessors' reports for the School of Politics, Economics and Philosophy (UTC.10-11/136). *NB this item was deferred from the May meeting of the Committee.* It was noted that the review had generally been positive. Recommendations included the need to address issues highlighted by students and external examiners with particular reference to Economics; the need to foster a better sense of community for postgraduate students; and to keep under review staffing arrangements in relation to the administrative workload associated with the School. In relation to the external assessor's concern about the strength of the School's 'voice' within the institution, it was **decided** that a copy of the Report, Action Plan and External Assessors' Reports should be sent to the Chair of the School's Steering Group for consideration.

ACTION: ASO

An update on progress with implementing the recommendations for action would be requested as part of the next Annual Programme Review.

10-11/214 National Science Learning Centre: Revalidation Report and External Assessor's Report for Postgraduate Certificate in Science Education and Leadership and Graduate Certificate in Physics / Chemistry Education)

The Committee **considered** the revalidation report and external assessor's report for the National Science Learning Centre (Postgraduate Certificate in Science Education and Leadership and Graduate Certificate in Physics/Chemistry Education), including the Health Check of the University Certificate in the Professional Role of the Senior Science Technician and the Postgraduate Certificate in Primary Science Education and Leadership (UTC.10-11/137). It noted in particular the skill of the tutors involved in the programmes, and that the

Centre was making progress in relation to addressing the report's recommendations. It also noted the benefits of continuing to validate accredited routes despite the small numbers of participants involved, in terms of enhancing quality across the Centre's provision.

The Committee **recommended to Senate** revalidation of the Graduate Certificate in Physics/Chemistry Education and the Postgraduate Certificate in Science Education and Leadership for a period of three years, provided that the recommendations which constitute conditions of revalidation are addressed to the satisfaction of the Chair by 1 August. It also **decided** to consider the need to review these programmes more frequently but with a lighter touch, given that they are disaggregated.

ACTION: ASO

An update on progress with implementing the recommendations for action would be requested as part of the next Annual Programme Review.

10-11/215 Law: Interim Review Report and Agreed Action Plan

The Committee **considered** the interim review report and agreed action plan for the Department of Law (UTC.10-11/138). It noted the very positive nature of the report, and that recommendations included the need to develop more formal governance arrangements, and the need to keep staff and student workloads under review as the School expands. An update on progress with implementing the recommendations for action would be requested as part of the next Annual Programme Review.

10-11/216 Standing Committee on Assessment (SCA)

The Committee **considered** the report on the SCA meeting of 10 June 2011 (UTC.10-11/139).

The proposed amendments to the *Guide to Assessment, Standards, Marking and Feedback*, relating to reassessment opportunities, were **approved**.

The Committee **recommended to Senate for approval** the proposed amendment to the Ordinances and Regulations for 2011/12, relating to student consent to use of plagiarism detection software by the University, subject to revision of the wording on when students should take the University's online Academic Integrity Tutorial to ensure that it takes account of postgraduate as well as undergraduate students.

10-11/217 Health Sciences: Report on the Review of the MSc in Haematopathology

The Committee **noted** the report on the three year review of the MSc in Haematopathology, Department of Health Sciences (UTC.10-11/140).

10-11/218 Update on Validated Provision

The Committee **received** an update on validated provision (UTC.10-11/141).

10-11/219 Researcher Development Team

The Committee **received** an annual update on the activities of the Researcher Development

Team. (UTC.10-11/142).

10-11/220 External Assessors

The Committee **noted** that the Chair had **approved** the following external assessors for periodic review:

- Languages for All (21 June): Professor Andrew Radford, University of Essex

10-11/221 Modifications and Withdrawals

The Committee **received** a report on modifications to, and withdrawals of, programmes of study approved by Chair's action between May and June 2011 (UTC.10-11/143).

The following were approved:

Archaeology

Approval to withdraw the MA and MSc in Archaeological Research from 2011/12, and to withdraw the MA in Historic Landscapes for one year only in 2011/12.

Education

Approval of a request to have two Postgraduate Certificate exit awards from the MA in TESOL from 2011/12: a specialised PG Certificate in TESOL and a generic PG Certificate in Educational Studies (students can only receive one).

Electronics

Approval of the request to change the Computer Architectures (ELE00009I) module from an optional module to a core module for students in the 2nd year of the BSc Electronic and Communication Engineering and BSc Electronic and Communication Engineering (with a year in industry), with effect from October 2011.

History

BA History - Approval to request to change Thinking Through History One and Two from core modules to optional cores, and introduce an LFA as an alternative option. Students on the programme will have to do Thinking Through History One and Two or the LFA.

Management

Approval of the withdrawal of MA/MSc in Management (by dissertation) and the Postgraduate Diploma and MA/MSc in Management Development Programme for Airport Operators.

Mathematics

Approval of request to allow up to 20 credits of optional modules from H-level provision as part of the programme of the MSc Mathematics with Modern Applications.

Sociology

Approval of transitional arrangements for second year students on the combined degree in Economics and Sociology, in relation to module choice in their final year.

10-11/222 Dates of Next Year's Meetings

The Committee **noted** the dates of the next meetings for the 2011/12 academic year (all at 2.15pm in H/G 15, Heslington Hall unless otherwise stated):

Monday 17 October 2011

Monday 7 November 2011

Monday 12 December 2011

Monday 19 December 2011 at 12:15 (including lunch) To consider Departmental APR reports.

Monday 16 January 2012

Monday 12 March 2012

Monday 21 May 2012

Monday 25 June 2012