

UNIVERSITY OF YORK

UNIVERSITY OF HULL

Hull-York Medical School Joint Senate Committee

Unreserved Minutes of the meeting held on 22 April 2026 via video conference.

Meeting Attendance

Members present:

John Craig (Deputy Chair, PVC, Education, Hull)

Abd Alhadi Abou Swid (Co-Deputy Student Chair, Student Staff Committee, HYMS)

Anna Hammond (Director of MBBS, HYMS)

Debbie Maxwell (Deputy Head of Research and Practice/Senior Lecturer; University of York Senate representative)

Eka Narayan (Student Chair, Student Staff Committee, HYMS)

Francis Ani (HUSU President of Academic Experience)

Helen Fenwick (Associate Dean for Education; University of Hull Education Committee representative)

Kehinde Akin-Akinyosoye (Deputy Chair for the BoS, HYMS)

Lucy Ambrose (Associate Dean Education, HYMS)

Nadine Smith (Chief Operating Officer, HYMS)

Mark Wade (Chair Postgraduate Research Board, HYMS)

Matt Morgan (Dean of HYMS)

Paul Crampton (Chair, Postgraduate Taught Board, HYMS)

Steve King (Associate PVC for Education and Students; University of York Education Committee representative)

Zach North (Director of Apprenticeships/Senior Lecturer; University of Hull Senate Representative)

In attendance:

Amy Muckersie (Academic Quality Manager, University of York)

Becky Lloyd-Jones (Quality Support Officer University of York / Senate Secretary)

David Barrett (Associate Dean (Education and Students), the Faculty of the Sciences, University of York)

Lauren Clunie (Deputy Chair, Postgraduate Taught Board, HYMS/Senior Lecturer in Clinical Anatomy)

Lisa Tees (Academic Quality Manager, University of Hull)

Apologies:

Tracy Lightfoot (Chair, PVC, Education and Students, York)

Aya Haider (York SU Academic Officer)

Julie Castronovo (Associate Dean Education; University of Hull Senate Representative)

Laura Treadgold (Executive Dean of the Faculty of Health Sciences, University of Hull)

Paul Pryor (Chair of the Board of Studies, HYMS)

PART A: CATEGORY I

Welcome

- 25-26/67 The Deputy Chair welcomed the Committee and **noted** that the Chair was unable to attend this meeting and so they will be chairing instead.

Declarations of interest in items on the agenda [oral report]

- 25-26/68 Members were invited to declare any potential conflicts of interest relating to the business of the meeting and none were received.

Unreserved minutes of the last meeting held on 21 January 2026 [HJSC.25-26.24]

- 25-26/69 The Committee confirmed the minutes of the meeting held on 21 January 2026 as an accurate record.

Report on matters arising and actions from the minutes [HJSC.25-26.25]

- 25-26/70 The Committee was invited to give a verbal update on any of the ongoing actions and none were received.

Report of Chair's Action taken since the last meeting [HJSC.25-26.26]

- 25-26/71 The Committee received a list of decisions approved via Chair's Action since the last meeting. Comments were invited and none were received.

Student Representative's report [oral report]

- 25-26/72 Student Chair, Student Staff Committee (SSC) **reported**:
1. It has been a very positive term so far and the exam period for the HYMS students is about to start. Reports from the Phase 1 students have been very positive and the issues with the new My Progress system have been resolved. The Phase 2 students have had their conference and they found it to be a good opportunity to practice their presentations. The Phase 3 students have had their results and graduation dates confirmed.
- 25-26/73 The other students reps in attendance were invited to give their own reports, but none were received.

The PVCs for Education report regarding the Universities Strategic Priorities [oral report]

- 25-26/74 The Deputy Chair **reported** on behalf of UoY PVC for Education and Students (Chair):
1. The University's Strategy refresh is ongoing prior to Council sign off in July.
 2. The Dean of Sciences is leaving to take up the role of DVC at Northumbria and the Director of Library, Learning, Archives and Wellbeing is leaving to take up a role at Newcastle. The Chair wanted to thank both for the contributions to York but also to supporting HYMS.
 3. The University Grants Commission (UGC) inspection for the Mumbai campus is scheduled for 30th April 2026.
 4. The University is in the process of reviewing programme approvals and their approach to periodic review. They will ensure to keep HYMS informed of those conversations.

25-26/75 The UoH PVC for Education (Deputy Chair) **reported**:

1. The University's new Vice Chancellor, Professor Tom Lawson, is due to start on 1st June 2026.
2. The University has amended their continuous review process. It will be launched as the Programme Enhancement Planning process in the new academic year. They will let HYMS know about any areas which might affect the School. The University's previous Development and Engagement process will be retired as this new process will supersede it.

Postgraduate Certificate and Diploma programmes in Clinical Anatomy & Clinical Anatomy and Education [HJSC.25-26.27]

25-26/76 The Deputy Chair of BoS and the Deputy Chair of PGT Board introduced the proposed new programmes: Postgraduate Certificate and Diploma programmes in Clinical Anatomy and Clinical Anatomy and Education, **noting** that:

1. These awards are currently running as exit awards on the MSc programmes. The School is wanting to offer them as entry awards too to improve study flexibility and access to the programme.
2. The titles will be:
 - a. Postgraduate Certificate in Clinical Anatomy
 - b. Postgraduate Certificate in Clinical Anatomy & Education
 - c. Postgraduate Diploma in Clinical Anatomy
 - d. Postgraduate Diploma in Clinical Anatomy and Education
3. The combination of modules on offer on these programmes means that it is possible for students to achieve all the PLOs except for the one connected to the Research project/Dissertation module, which is only available as part of the MSc.
4. A new generic 'PGCert Anatomical Sciences' exit route will also be introduced for students who pass at least 60 credits of optional anatomy modules but do not meet the specific award title requirements for the other named awards.
5. The School is also wanting to run the modules as credit bearing CPD modules.

25-26/77 The programme was reviewed by two members, Helen Fenwick and David Barrett, and the UoY Academic Quality team on behalf of the Committee, who felt the programme was a very straightforward and sensible proposal. Their feedback had been passed onto the School before the meeting. It was **agreed** that:

1. That it should be made clear that the lower awards do not include the PLO exclusive to the MSc; this PLO should be removed from the lower awards.
2. As the School confirmed that students who lack anatomy skills will be advised by the programme leaders to take the 'Human Anatomy' module as a chance to upskill rather than this being compulsory, the language around this recommendation should be softened in the programme spec.
3. The School confirmed that throughout the programmes, students can indicate via their supervision sessions if they would like to step up to a higher award. This should be made clearer in the programme spec.

25-26/78 In response to further comments raised at the Committee, it was **confirmed** that:

1. The fact that the two Education modules are pass/fail should be mentioned explicitly in the programme structure.
2. The compensatable rules around the modules are already in place and if a student takes two Anatomy modules, then only one will be compensatable.
3. The School should produce a separate CPD strategy and framework paper to be brought to the Committee.

Action: HYMS Associate Dean for Education

25-26/79 The programmes and CPD delivery of the modules were **approved** by the Committee on the condition that the above changes are made. It will be signed off by Chair's Action once these amendments have been made.

Action: Deputy Chair of BoS & Chair

HYMS Support to Study Policy [HJSC.25-26.28]

25-26/80 The Deputy Chair of BoS and HYMS Associate Dean Education introduced the proposed HYMS Support to Study Policy, which would replace the current HYMS Code of Practice on Fitness to Study from 1 August 2026, **noting** that:

1. Currently, when concerns are raised about a student's wellbeing, there can be several stages in the process. The students can also engage with their Home University services as well. This means students' experience is often process heavy and leads to work being duplicated between the School and the Universities.
2. The School plans to devolve Support to Study responsibilities to the Home Universities.
3. The proposal has wide support from across the School and will ensure that students are effectively supported without confusion and delays.

25-26/81 The Committee was supportive of the proposal, especially regarding the more distinctive policy title, as this will help to avoid confusion that can occur when the policies' titles are too similar, such as Fitness to Study and Fitness to Practise. It was **recommended** that some of the phrasing in the policy regarding the School and the two home Universities was looked at to make it clear that the data would only be shared between School and the relevant University for the student.

1. The Dean of HYMS mentioned that sometimes GDPR-compliant data sharing between all three may need to occur when a student is accessing support from their non-Home University depending on where they are based at the time.

25-26/82 The Committee **approved** the HYMS Support to Study Policy.

Principle Paper on the Review of HYMS Mitigating and Exceptional Circumstances (MEC) Policy [HJSC.25-26.29]

25-26/83 The HYMS Associate Dean for Education introduced the principle paper on the review of HYMS Mitigating and Exceptional Circumstances (MEC) Policy, **noting** that:

1. The School is asking for the Committee's endorsement at this stage. Once received, they will proceed to draft the revised HYMS MEC Policy and present it for approval by the Committee once it has been approved at the other levels.
2. A lot of work has gone into this review, especially by Kit Fan, the School's Governance Manager.
3. Part of the review involved looking at both of the Universities' policies and then finding one which aligns well for HYMS students.

25-26/84 The Committee **endorsed** the proposal and made the following observations:

1. UoY is currently looking at their self-certification procedure in relation to extension for short coursework with the aim of ensuring that the extension granted is appropriate for the length of the assignment. It was recommended that the School bears this in mind whilst revising their policy.
2. The School was asked to confirm whether links are ever made between students' self-certifications and Support to Study policy. It was confirmed that the School does monitor self-certifications to determine whether the Support to Study policy needs to be triggered.
3. The Student Chair of SSC confirmed that this proposal had been discussed at SCC and it had very positive feedback.

PRES 2025 Results and Response [HJSC.25-26.30]

25-26/85 The Chair of the PGR Board introduced the PRES 2025 Results and Response paper, **noting** that:

1. This is a summary of the most recent PRES results and associated action plan. The School takes part in PRES every two years via UoY.
2. The School sees a low response rate, but this is not uncommon nationally. Also, all of the HYMS students are grouped together, so no York/Hull breakdown is available. The School is having discussions about doing their own more targeted surveys.
3. There was an increase in positive responses related to the research community. However, the School is disappointed to see a drop in positive responses related to support for academic skills and research skills. Due to the lack of breakdown in terms of where the students are based, it is difficult to identify ways to address this.
4. Whilst there has been a lot of work done to build up the HYMS PGR community, there is a recognition that more should be done to highlight any events and resources available to students through their Home University to ensure that students are aware of what is on offer.

Update on HYMS Widening Participation and Admissions Report [oral update]

25-26/86 The Chief Operating Officer gave an **update** on the future of HYMS Widening Participation and Admissions Report:

1. There has been an ongoing issue regarding data-sharing between the School and the two Universities, and ensuring that the data for all HYMS students can be collated and analysed, especially around progression and completion rates. UoY's Strategic Insight and Analysis Team (SIA) and the School have resourced a piece of work to collate data for both York and Hull students. This work is in its infancy and there are still

improvements to be made, but it is the first time that this work has not been carried out via a completely manual process.

2. The School is now wanting to clarify what the framework and priorities for this data should be moving forward and asked the Committee for suggestions.

25-26/87 The Dean of HYMS confirmed that the GMC, as the School's regulator, is interested in the School's awarding gap data and how the School plans to address any gaps. Also, socioeconomic and widening participation data is a particular priority for the School.

25-26/88 The Committee suggested that the School might also want to look at:

1. The Office for Students (OfS) and Teaching Excellence Framework (TEF) datasets to see what demographic and other splits might be relevant.
2. UoH and UoY APPs to see what they each have identified as their particular at risk groups.
3. If students started on the Gateway year programme or have had an intercalation year.
4. Benefits and drawbacks of amalgamating all HYMS student data whilst also retaining the ability to differentiate between students' home universities.

25-26/89 The Deputy Chair suggested that the School should reach out for informal discussions with relevant members of the Committee and teams at both Universities to help them move forward their plans for data reporting.

Any Other Business

25-26/90 The Deputy Chair noted the date of the remaining HJSC meetings for 2025-6 and the dates for the 2026-7 meetings:

- Wednesday 01 July 2026 10:00-12:00
- Wednesday 04 November 2026 10:00-12:00
- Wednesday 20 January 2027 10:00-12:00
- Wednesday 21 April 2027 10:00-12:00
- Wednesday 30 June 2027 10:00-12:00

PART B: CATEGORY II

25-26/91 The following papers were circulated for information only. The Deputy Chair asked the Committee if they had any comments and none were given:

25-26/92 **The award of Certificates, Diplomas and Degrees on the recommendation of the HYMS Board of Studies [HJSC.25-26.31]**