

UNIVERSITY OF YORK

UNIVERSITY OF HULL

Hull-York Medical School Joint Senate Committee

Unreserved Minutes of the meeting held on 21 January 2026 via video conference.

Meeting Attendance

Members present:

Tracy Lightfoot (Chair, PVC, Education and Students, York)

John Craig (Deputy Chair, PVC, Education, Hull)

Abd Alhadi Abou Swid (Co-Deputy Student Chair, Student Staff Committee, HYMS)

David Barrett (Associate Dean (Education and Students), the Faculty of the Sciences, University of York)

Debbie Maxwell (Deputy Head of Research and Practice/Senior Lecturer; University of York Senate representative)

Francis Ani (HUSU President of Academic Experience)

Kehinde Akin-Akinyosoye (Deputy Chair for the BoS, HYMS)

Lucy Ambrose (Associate Dean Education, HYMS)

Mark Wade (Chair Postgraduate Research Board, HYMS)

Nadine Smith (Chief Operating Officer, HYMS)

Paul Pryor (Chair of the Board of Studies, HYMS)

Steve King (Associate PVC for Education and Students; University of York Education Committee representative)

Zach North (Director of Apprenticeships/Senior Lecturer; University of Hull Senate Representative)

In attendance:

Becky Lloyd Jones (Quality Support Officer University of York / Senate Secretary)

Apologies:

Amy Muckersie (Academic Quality Manager, University of York)

Aya Haidar (York SU Academic Officer)

Eka Narayan (Student Chair, Student Staff Committee, HYMS)

Julie Castronovo (Associate Dean Education; University of Hull Senate Representative)

Laura Treadgold (Executive Dean of the Faculty of Health Sciences, University of Hull)

Lisa Tees (Academic Quality Manager, University of Hull)

Matthew Morgan (Dean of HYMS)

Paul Crampton (Chair, Postgraduate Taught Board, HYMS)

Vinetha Jeyanathan (HYMS Hull Course Rep Lead)

William Petterson (HYMS York Course Rep Lead)

Yathushaa Navinan (HUSU HYMS Liaison Rep)

PART A: CATEGORY I**Welcome**

25-26/44 The Chair welcomed the Committee and **noted:**

1. Becki Hamnett has left the University of Hull (UoH), so will no longer be a member of the Committee. The Chair of the UoH Education Committee will confirm the nomination of the replacement member soon.
2. One vacancy still remains for a Staff Representative nominated by the Faculty of the University of York.

Declarations of interest in items on the agenda [oral report]

25-26/45 Members were invited to declare any potential conflicts of interest relating to the business of the meeting and none were received.

Unreserved minutes of the last meeting held on 05 November 2025 [HJSC.25-26.16]

25-26/46 The Committee confirmed the minutes of the meeting held on 05 November 2025 as an accurate record.

Report on matters arising and actions from the minutes [HJSC.25-26.17]

25-26/47 The Committee was invited to give a verbal update on any of the ongoing actions and none were received.

Report of Chair's Action taken since the last meeting [HJSC.25-26.18]

25-26/48 The Committee received a list of decisions approved via Chair's Action since the last meeting. Comments were invited and none were received.

Student Representative's report [oral report]

25-26/49 HUSU President of Academic Experience **reported:**

1. Students have been focused on exams and assessments, and there is nothing of significance to report to the Committee. Any issues which have arisen have been dealt with at the appropriate level.
2. On campus events and initiatives have been planned for when students return and will include welcoming the new January student intake.

25-26/50 Co-Deputy Student Chair, Student Staff Committee (SSC) **reported:**

1. Students have reported some issues with the new My Progress system. It was confirmed by the HYMS Associate Dean Education that this new system was rapidly implemented and that there has been some teething problems, so student feedback about the system has been highly valued.
2. All other issues have been addressed at the appropriate level. . The next SSC meeting is due to take place on 02 February and the student representatives will feedback any matters which are pertinent to the Committee.

The PVCs for Education report regarding the Universities Strategic Priorities [oral report]

25-26/51 The UoH PVC for Education (Deputy Chair) **reported:**

1. The UoH has appointed Professor Tom Lawson as its next Vice-Chancellor and they will start in June 2026.
2. The University has launched its new Education Strategy and are currently looking at how this strategy might apply to their different joint awarding provisions, including HYMS.

25-26/52 The UoY PVC for Education and Students (Chair) **reported:**

1. The UoY had their first relaxed graduation ceremony for neurodiverse students in January. It was a small event, but it was very successful and was championed by the Student Union. The University is currently gathering feedback about the event, but are looking to offer this version of the ceremony during later graduation dates.
2. Professor Lindsay Oades has been appointed the new Provost for the University of York Mumbai. He has been looking at different models of learning within the University and HYMS have been highlighted as having some standout examples.
3. The University's mid cycle strategy review is underway to ensure it still aligns with where the University is aiming to be.

Assessment Changes to the Professionalism & Ethics and Health & Society Gateway Modules [HJSC.25-26.19]

25-26/53 The Chair of BoS introduced the proposed assessment changes to the Professionalism & Ethics and Health & Society modules, which are on the Gateway year of the MB BS programme, **noting** that:

1. The proposal would reduce the number of overall summative assessments on Gateway year. Both External Examiners and students have fed back about potential overassessing of students during this year.
2. The change will reduce the number of essay based summative assessments, whilst preserving the diversity of assessment types across the modules.
3. A small amendment to the 'summary' paragraph of the paper, which should read "The overall effect of the changes would be to reduce the number of required essays from three to one." instead of four to two. This is referring to the total number of 'essay' assignments on the Gateway year of the programme.

25-26/54 The Committee was supportive of the proposal, however it was **noted** that it's not clear how the proposed formative assessments will feed into the summative assessment on the modules. The Committee requested more granular detail about the formative and summative assessments, and to show a clearer link between them.

25-26/55 The Committee **agreed** that an updated version of the proposal, which provides the requested information about the assessments, could be approved via circulation.

ACTION: Chair of BoS and Secretary

Undergraduate external examiner reports and responses to issues raised [HJSC.25-26.20]

25-26/56 The Chair of BoS introduced the Undergraduate external examiner reports and the School's responses to issues raised, **noting** that:

1. Overall the feedback was very positive.

2. No real concerns were raised. Most of the suggestions were about how assessments and feedback to students could be improved. In most cases, The School had practical reasons about why these suggestions could not be implemented and these explanations were fed back to the External Examiners in the School's responses.

25-26/57 The Chair enquired whether HYMS External Examiners complete the same form as UoY ones or have a different form. It was confirmed by the Secretary that HYMS use a different form, but it would need to be confirmed who designed and was in charge of the form.

ACTION: Secretary

25-26/58 The Deputy Chair highlighted that these reports are an important part of ensuring the School is aligned and maintains compliance with the Office for Students (OfS) conditions, alongside both Universities. They noted that it would be good to have a full mapping of the School's compliance with the conditions each year. It was agreed that the Secretary would arrange a meeting with relevant HYMS representatives to discuss this further.

ACTION: Secretary

Update on the Action Plan on Student Experience of Workplace Culture [HJSC.25-26.21]

25-26/59 The HYMS Associate Dean Education introduced the update on the progress with MB BS Action Plan Objectives relating to Student Experience of Workplace Culture, **noting** that:

1. This is a top priority across the action plans, including for Postgraduate Taught programmes.
2. The School is currently waiting for the student feedback from the December questionnaires.
3. The School has a set of activities and training to help prepare students for placements and to help staff support them. These are adapted based on student feedback and are monitored through all sources. The student feedback to these initiatives has been positive.

25-26/60 The SSC Co-Deputy Student Chair confirmed that the training, such as the chance to look at different clinical placement scenarios and having discussions about how to best respond in these situations, has been really helpful.

25-26/61 The Committee asked the School to confirm whether there is a single point for students reporting harassment and sexual misconduct issues, as required by the new OfS E6 condition. The School confirmed that currently Hull students mostly report to UoH and York students to UoY, but there is a data sharing agreement. There is also a review meeting plan to look at this and the School will feedback the results of this review to the Committee.

ACTION: Chief Operating Officer

25-26/62 The Chair asked how issues on clinical placement, which might be pertinent to students studying on other programmes in the same organisation, are shared and triangulated. It was confirmed that NHS England expects any concerns to be reported to them and they will share this information, so there are a number of mechanisms which would result in other Departments within the Universities finding out about issues. Discussions have been had at UoH about including HYMS in their general career placement discussions. UoY might also want to look at more direct reporting between disciplines where students have clinical placements at the same place.

ACTION: Chief Operating Officer

Any Other Business

- 25-26/63 The Chair noted the dates of the remaining HJSC meetings for 2025-6:
- Wednesday 22 April 2026 14.00-16.00
 - Wednesday 01 July 2026 10:00-12:00

PART B: CATEGORY II

- 25-26/64 The following papers were circulated for information only. The Chair asked the Committee if they had any comments and none were given.
- 25-26/65 **The award of Certificates, Diplomas and Degrees on the recommendation of the HYMS Board of Studies [HJSC.25-26.22]**
- 25-26/66 **The HYMS Ethics Committee Annual Report [HJSC.25-26.23]**