



External Examiners Induction Event

Wednesday 13th September 2023, 10:30am - 12:30pm

[This event will be held virtually via Zoom video conferencing](#)

Agenda

1. Welcome and Introductions

Presenters: Dr Daniel Baker, Deputy Chair of the Standing Committee on Assessment
Dr Stephen Gow, Secretary of the Standing Committee on Assessment
Rebecca Millan, Administrator, S&AS

Chair to lead attendees with brief introductions.

2. The Role and Responsibility of an External Examiner at the University of York

Presenter: Stephen Gow

For reference: [Guide to Assessment 2023-24 UoY \(excluding ECA policy\)](#)

3. [Board of Examiners Scenarios](#)

Presenter: Daniel Baker

4. Break

5. York's Progression and Award Rules

Presenter: Daniel Baker

6. External Examiner Annual Reports

Presenter: Stephen Gow

For reference: [Summary of Questions](#), [Guide to the online format of EE Report 22/23](#).

7. Payments to External Examiners

Presenter: Rebecca Millan

For reference: [External Examiners Expenses and Claim Form](#)

8. Question Time

Presenters: Daniel Baker

9. Evaluation

We would greatly appreciate your feedback on this event to help us improve our delivery at future events. Would you please take a few minutes to complete this [evaluation form](#).

10. Contact Details

Email address: examiners@york.ac.uk

Website: [External Examiners](#)