

## POLICIES AND PROGRAMMES SUB-COMMITTEE

Extract of the minutes of the meeting held on Friday 8 February 2019

**18-19/17 To consider the Annual Programme Review 2017/18 report (PPSC/18-19/05 & PPSC/18-19/06)**

Content changes were suggested as follows:

- Under "Progression Policy", as well as "gone smoothly", add that some departments made positive comments and some stated that failing at first attempt had actually been beneficial for students.

**ACTION: JJ to add missing departments and update Progression Policy wording.**

### **FURTHER ACTIONS:**

**RE. 2.3: TS, JJ and SB to arrange to meet with History of Art and Biology to discuss ways of managing the process to stress, which should be reduced, not increased.**

**RE. 2.9: SB to ask the Chemistry PG Administrator to present the voluntary annual leave tracking system at a Gradmin Forum.**

**RE. 2.10: CWS raised an issue about staff workload which seems out of date as resource tracks supervisor split. TS to speak with Planning.**

**RE. 3.2: Education's response noted the faculty did not approve the two distance learning programmes that PPSC approved. TS to pursue with the Dean of Social Sciences.**

It was noted that several departments report developing and extending their training programmes but at the moment there is not a single point of capture for both department and central training programmes.

**ACTION: Karen Clegg to add to report that, now departments are developing these rich training and support programmes, it would be useful capture students' training and development in a single record.**

KC reported a useful conversation she had had with Careers and Internal Comms regarding how to better signpost students to careers. It would be very helpful to have more case studies and examples to illustrate career paths following PG study. It is likely supervisors hold the information on where their former supervisees have gone onto work but this is not necessarily being captured centrally.

The Chair noted that Careers should be doing this but are perhaps not asking the right questions.