

Income approvals (studentships)

	Activity type	Studentship funding								
	Code	AD	AD	AC	AC	AC	AC	AC	AC	
Links	Total Project Value	Dept managed under £100k	Dept managed over £100k	UKRI under £100k	UKRI over £100k	under £100k (excl UKRI)	£100k-£1m (excl UKRI)	Over £1m (excl UKRI)	Over £1m (excl UKRI)	
Application *	Costing Approval	Accountant		Accountant		HoD and Accountant			HoD and Capital Accountant	
	Outline Case Approval	HoD	PVC-R	HoD	PVC-R	HoD, if relevant		PVC-R		
	Full Application Approval	HoD	Dean	HoD	Dean	HoD	Dean	Dean	Dean and FD	
	Administrative Authority Signatory (where required by sponsor in addition to HoD or where VC/PVC-R approval made by another means)	DRS or AR-SP		DRS or AR-SP		Not Relevant or Not Specified				
	Tender Terms and Conditions Review and Approval	R&KE Contracts	R&KE Contracts	R&KE Contracts	R&KE Contracts	R&KE Contracts	R&KE Contracts	R&KE Contracts	R&KE Contracts	
Award/Contract	Grant standard acceptance (J-es etc)	DRS or AR-SP		DRS or AR-SP		For Research Council/EU awards - RGO (otherwise not relevant)				
	Collaboration Agreement Draft/Review	R&KE Contracts	R&KE Contracts	R&KE Contracts	R&KE Contracts	R&KE Contracts	R&KE Contracts	R&KE Contracts	R&KE Contracts	
	Contract Signatory	DRS or AR-SP	DR&E or FD	DRS or AR-SP	DR&E or FD	RGC Manager	DR&E or FD			
	Confidentiality Agreement, MTA, MoU, heads of terms, non-financial IP licences signatory	Head of Commercialisation or Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Commercialisation or Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Commercialisation or Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Commercialisation or Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Commercialisation or Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Commercialisation or Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Commercialisation or Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Commercialisation or Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Commercialisation or Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager
	Clinical trials agreement signatory (sponsorship, insurance declarations, non-financial subcontracts)	Head of Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager	Head of Research & Knowledge Exchange Contracts or Contracts and Sponsorship Manager
	Commercialisation agreement Signatory (financial IP licences etc)	not applicable	not applicable	not applicable	not applicable	DR&E	DR&E	DR&E	DR&E	
	Claim Institutional Signatory	RSA staff		RSA staff		For Research Councils and EU - RGO Grant Co-ordinator.				