

UNIVERSITY OF YORK ARCHIVE

UOY/F/YUPC York University Promotion Committee, 1956 – 1966, 1971

In 1947, a York deputation met with the University Grants Committee, the government body then responsible for funding higher education institutions, concerning proposals to establish a university in the city. The meeting marked a renewed attempt (the first dated from the seventeenth century) to gain such an establishment. Sponsored principally by the York Civic Trust, and its chairman, John Bowes Morrell, an Academic Development Committee of the Civic Trust was formed in order to establish further York's academic credentials. In consequence, in 1953 the Committee founded the Borthwick Institute of Historical Research (UOY/BI) and the Institute of Advanced Architectural Studies (UOY/IAAS) in order to support the application for a university. In March 1956 the Civic Trust's academic development committee was officially incorporated, becoming the York Academic Trust (UOY/F/YAT), an independently constituted charitable institution.

In September 1958 the University Grants Committee published a report *University Development 1952-1957*, which predicted a substantial increase in the national demand for university places. York Academic Trust approached York City Council and, in October 1959, it was decided that a widely representative sponsoring body be set up to make a new approach to the UGC for the establishment of a University of York.

The York University Promotion Committee was established on 19 November 1959 to prepare and present a case for a University of York and, subsequently, to plan the University and implement the initial stages of its establishment. This included providing properties and accommodation for the University and making the early appointments. Chaired by the Archbishop of York, the first meeting of the Promotion Committee was held on 25 November 1959. The Committee was later set on a firmer legal basis in March 1961 when, by means of a 'Declaration of Trust', it was empowered to hold and administer funds and property on behalf of the University. At the same time the Committee was more formally constituted, with regulations for its administration being incorporated in the Deed.

Most of the initial University appointments were made in 1962, by which date a temporary administrative base had been established in the King's Manor. At the close of 1962 three professors were already in residence and the Librarian had taken up his post

The Promotion Committee included representatives of the City of York, the three County authorities, the York Academic Trust, the C. and J.B. Morrell Trust, the Joseph Rowntree Memorial Trust and the Joseph Rowntree Social Service Trust. It was chaired by the Archbishop of York, Dr Donald Coggan, and its members included Alderman Ralph Butterfield; Lloyd Owen, chairman of Rowntrees; John West-Taylor (Secretary); Dr J.B. Morrell; the Very Rev. E. Milner-White, Dean of York; and Sir John Dunnington-Jefferson.

In 1960 the Committee appointed an Academic Planning Board (UOY/F/APB).

Sub-committees existed in respect of the Building and Development Appeal (launched May 1962), the Coat of Arms, Staff Housing, King's Manor, Estates and Buildings, Academic Robes, Catering Finance, Salaries, Finance.

The last meeting of the Promotion Committee was held on 20 November 1963. Following its closure the Trustees transferred to the University all the properties held by the Committee. The University Council (UOY/M/C) succeeded the Promotions Committee and assumed overall responsibility for the administration and management of the University's property and affairs.

UOY/F/YUPC/1 Promotion Committee Minutes, 1959 – 1963

UOY/F/YUPC/1/1 25 Nov 1959 – 2 Apr 1962 Minutes (signed)

UOY/F/YUPC/1/2 12 Apr 1962 – 20 Nov 1963 Minutes (signed)

UOY/F/YUPC/1/3 24 Jun 1959 – 20 Nov 1963 Minutes (unsigned)

Includes: partially verbatim report of discussion between York Academic Trust and Sir Keith Murray (UGC Chairman), 24 Jun 1959; minutes of the meeting to consider establishing the Promotion Committee, 19 November 1959; summaries of meetings with the UGC, 16 Dec 1959 and 4 Jul 1960.

UOY/F/YUPC/1/4 Jan 1960 – Jan 1963

Records of meetings

Partial transcripts of discussions for draft minutes. Include summaries of: discussion held on [Heslington Hall] site, 1 Apr 1960, and of meeting of sub-committee 20 Jul 1960.

UOY/F/YUPC/1/5 Oct 1959 – Nov 1963

Agenda and circulars

Includes photograph of Committee c1959.

UOY/F/YUPC/1/6 Sep 1959 – Oct 1963

Memoranda and papers

Memoranda, reports and agenda papers circulated to members.

UOY/F/YUPC/2 Finance, 1959 – 1965

UOY/F/YUPC/2/1 15 Dec 1959 – 31 Jul 1965 Ledger Accounts

Comprising:

- Cash Book
- Income and Expenditure Account
- Catering Account
- Housing Revenue Account
- Donations in Advance of Appeal Account
- Receipts in Advance Account
- Special Gift Account
- Loans Received Account
- Capital Fund Account
- Endowments – Capital Accounts
- Endowments – Income Accounts
- Granada Art Fund and Fellowship Account
- Special Funds and Grants
- Land, Buildings and Equipment Account
- Investment Account (York Corporation)
- Investment Account (General)
- Investment Account (Endowments)
- UGC Grants Accounts (Recurrent)
- UGC Grants Accounts (Non-recurrent)
- Income Tax Suspense Account
- PAYE Suspense Account/National Savings/National Insurance/‘Save the Children’
- FSSU Suspense Account
- House Purchase Loan Account
- Payments in Advance Account
- Sundry Debtors Account/Advances of Salary/Re-chargeable Accounts
- Sundry Creditors Account
- Petty cash in hands of officers/Lockers etc deposits/“Shorts and overs”
- Reserves for replacements etc.
- Stocks in hand
- Balance Sheet

UOY/F/YUPC/2/2 Mar 1961 – Jul 1965 Journal

Including Payments Transfer Journal and General Journal.

UOY/F/YUPC/2/3 1961 – 1963 Year-end accounts for 1960-61, 1961-62, 1962-63

Includes correspondence re the University’s accounting and the appointment of the University auditors. Published accounts for 1962-63 comprise income and expenditure, balance sheet and appeal fund account.

UOY/F/YUPC/2/4 Dec 1959 – Jul 1964 Bank Statements

UOY/F/YUPC/3	Secretary's Papers, 1956 – 1971	
UOY/F/YUPC/3/1	Aug 1959 – Dec 1963	Correspondence
		Subjects include the chairmanship and membership of the Academic Planning Board, the choice of a University motto, the University Charter and the retirement of Canon Purvis.
UOY/F/YUPC/3/2	Feb 1961 – Jan 1962	Trust Deed
		A Declaration of Trust (dated 16 March 1961) was made to put the Promotion Committee on a sounder legal basis, creating a body empowered to hold and administer funds and property on behalf of the future University. The deed formally established regulations for the Committee and a trust fund to enable it to carry on the foundation work, including acquiring and managing properties and income. The trustees were the Earl of Scarborough, Lord Middleton of Malton, Colonel Sir William Worsley of Hovingham Hall, the Lord Mayor of York and Dr J.B. Morrell.
		File includes a draft of the deed and related correspondence.
UOY/F/YUPC/3/3	Oct 1961 – Apr 1964	University Charter
		Correspondence and papers relating to the draft charter and statutes.
UOY/F/YUPC/3/4	Feb 1963	University Charter: Humble Petition
		Petition by members of the Promotion Committee to the Queen in Council for the grant of a Charter of Incorporation constituting and founding the University of York. Includes draft versions and a copy of Sussex University's petition.
UOY/F/YUPC/3/5	Jan 1962	Report on General Ground Investigation
		Geological survey and general investigation into the suitability of the

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site to carry the foundations for buildings, commissioned by the Promotions Committee. Includes information on ground water conditions.

UOY/F/YUPC/3/6	Sep 1959 – Sep 1966	Fund-raising Consultancy Firms Correspondence and leaflets.
UOY/F/YUPC/3/7	May 1962 – Feb 1971	Appeal Fund and Development <ul style="list-style-type: none">• Invitation to launch of the Building and Development Fund Appeal, May 1962• Appeal Brochure, [1962]• Published progress report on University and development appeal, 1963• University Prospectus for 1963/4• <i>Foundation Appeal – a report</i>, Feb 1971
UOY/F/YUPC/3/8	29 Mar 1956	York Academic Trust: Memorandum and Articles of Association Incorporation of YAT as a limited company.
UOY/F/YUPC/3/9	Dec 1959	Memorandum to University Grants Committee by Promotion Committee (11pp). Includes appended note re Cuthbert Morrell Trust.
UOY/F/YUPC/3/10	Apr 1961	Interim Report of Academic Planning Board (15pp). Presented to the Archbishop of York as Chair of YUPC.

UOY/F/YUPC/4 Press Cuttings, 1962

UOY/F/YUPC/4/1	Apr – May 1962	Press cuttings
		<ul style="list-style-type: none">• ‘James of York: the man who is moulding one the universities of tomorrow’, <i>Sunday Times</i>, 22 April 1962.• ‘University Heads Give Warning: government grants policy a ‘disaster’’, <i>Yorkshire Post</i>, 17 May 1962.

UOY/F/YUPC/5 Sub-Committees, 1960 – 1966

UOY/F/YUPC/5/1	Jul 1962 – Nov 1963	Estates and Buildings Sub-Committee: Minutes
		Incomplete; unsigned.
UOY/F/YUPC/5/2	1961 – 1963, 1966	Coat of Arms Sub-Committee: Correspondence
		Includes appeal booklets bearing early versions of Coat of Arms and a design submitted by a member of the public.
UOY/F/YUPC/5/3	Feb 1960 – Nov 1963	Sub-Committees: Various
		Minutes (incomplete; unsigned) of: <ul style="list-style-type: none">• Appeal Sub-Committee, 4 Nov 1963• Catering Sub-Committee, 24 Oct and 14 Nov 1963• Finance Sub-Committee, 14 Oct and 8 Nov 1963• Salaries Sub-Committee, 4 Oct 1963• Staff Housing Sub-Committee, 15 Feb 1960
		Notes for Vice-Chancellor from King’s Manor Sub-Committee.