



The Department of Health Sciences

## PHD STUDENT SUPPLEMENTARY INFORMATION

### Key Departmental Roles:

Professor Karl Atkin	Head of Department
Anita Savage Grainge	Chair, Board of Studies
Tracy Lightfoot	PhD Programme Leader
Catherine Hewitt	PhD (by publication) Programme Leader
Matthew Jacobs	Student & Academic Services Manager
Diane Stockdale	Student & Academic Support Services Postgraduate Administrator
Sarah Parkinson	Student & Academic Support Services Postgraduate Admissions
Debbie Haverstock	RCSS/Doctoral Training Centre Administrator

### Important Contact Details:

Student & Academic Support Services	01904 321321	<a href="mailto:dohs-student-services-group@york.ac.uk">dohs-student-services-group@york.ac.uk</a>
Tracy Lightfoot	01904 321881	<a href="mailto:tracy.lightfoot@york.ac.uk">tracy.lightfoot@york.ac.uk</a>
Catherine Hewitt	01904 321374	<a href="mailto:catherine.hewitt@york.ac.uk">catherine.hewitt@york.ac.uk</a>
Matthew Jacobs Student & Academic Services Manager	01904 321862	<a href="mailto:matthew.jacobs@york.ac.uk">matthew.jacobs@york.ac.uk</a>
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University IT Support	01904 323838	<a href="mailto:itsupport@york.ac.uk">itsupport@york.ac.uk</a>
Veronica Gillies Secretary to Board of Studies	01904 321307	<a href="mailto:veronica.gillies@york.ac.uk">veronica.gillies@york.ac.uk</a>
RCSS Building Administration	01904 321458	<a href="mailto:debbie.haverstock@york.ac.uk">debbie.haverstock@york.ac.uk</a>

**What to do when:**

- New PhD students arrive with questions about courses, student card, module choices, exams – *Refer them to Diane Stockdale, Student & Academic Support Services.*
- There are problems with the printer – *Call or email University IT Support with the serial number of the printer.*
- There are issues regarding the RCSS building such as phones, lights, heating, kitchen cleaning supplies, building access – *Contact Debbie Haverstock, who has an office on the right-hand side of the ground floor of the RCSS building.*
- Desk Space for ARRC-based PhD Students – *Contact Matthew Jacobs, Student & Academic Support Services.*