# REQUEST FOR CHANGE OF SUPERVISOR

This form should be used to request a change of supervisor and should be completed if the relationship between you and your personal supervisor has broken down, you have already raised this with your existing personal supervisor and the concerns are still present and/or you have discussed this with your programme leader, or another member of departmental staff.

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| --- | --- |
| **Student name:** |  |
| **Supervisor(s) name:** |  |
| **Year of registration:** |  |
| **Please provide details of the reasons for your request:** |  |
| **What actions have you taken to resolve the concerns yourself?** |  |
| **Date of request:** |  |

The request to change supervisor will be considered and we will do our best to resolve matters to everyones satisfaction. You will be informed in writing of the member of staff who will take over responsibility for acting as personal supervisor – please note that you cannot request a change to a specific new personal supervisor. Please send a copy of this form to Di Stockdale ([diane.stockdale@york.ac.uk](mailto:diane.stockdale@york.ac.uk)).

# FOR DEPARTMENT TO COMPLETE

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| --- | --- |
| **Action recommended:** |  |
| **Name of new supervisor:** |  |