Form version Aug 2014

Confidentiality

It is a breach of confidentiality to disclose any personal information about a patient, service user, colleague, staff or any other person or place that could in principle enable them to be identified. For further guidance please refer to the departmental policy on Confidentiality at the following link:

http://www.york.ac.uk/healthsciences/student-intranet/exam-assess/conduct/confidentiality/

Assessment Timing

The deadline for correctly presenting a submission is 4.30pm on the published submission date. The submission deadline is published on the Programme Assessment Schedule available on the following link:

http://www.york.ac.uk/healthsciences/student-intranet/timetables/assessment-schedules/

Referencing

You must reference your work in accordance with departmental referencing guidelines which you can access via the following link:

http://www.york.ac.uk/integrity/harvard.html

Assessment Guidance

**Formative Assessment: Mid-point progress interview and documentation in Electronic Ongoing Record of Achievement (eORA)**

You must arrange an interview with your mentor to review your progress in practice. Any areas for development may be documented as objectives to guide your learning for the rest of the placement. Completion of clinical practice hours will be reviewed at this midpoint interview and plans may be put in place to make up any deficits. Any significant concerns about your practice may be written into an action plan. You will need to successfully achieve this action plan by the end of your practice experience in order to pass this module.

**Summative Assessment: First Aid course and Final Interview/Completion of electronic ongoing record of achievement (eORA)**

There are two summative assessments associated with this module.

1) **Mandatory Emergency First Aid course**

   - You will attend a one-day Department of Health Sciences Emergency First Aid at work course designed to meet the NMC requirement that students complete their programme with an Emergency First Aid certificate. The department will provide verification that you have attended this day.
   - Failure to attend this workshop will result in failure of this module.

2) **Final interview and Completion of an Electronic Ongoing Record of Achievement (eORA)**

   It is essential that you arrange a meeting with your mentor to complete your final interview and eORA before the last week of your practice experience. Your performance and your clinical hours will be evaluated at this interview.

**Completion of eORA portfolio – Professional Practice 4**

   - To achieve the outcomes for Stage 3: Professional Practice 4, you will demonstrate a range of essential skills and competencies as identified by the NMC (2010) and Essence of Care, Department of Health (2010) for Stage 3 by the deadline indicated on the Assessment Schedule.
   - To complete this module successfully you must achieve all performance criteria and must normally complete the set number practice hours as identified on the allocation sheet.
   - This assessment requires the successful completion of the eORA Stage 3 Professional Practice 4.
   - Practice will be assessed as a pass/fail by your practice experience mentor using the outcomes and hours criteria in the eORA.
• All hours, outcomes and performance criteria must be achieved before progression to the NMC register.
• If you do not successfully achieve the outcomes for Professional Practice 4 or if you have a deficit in hours at the end of your placement, you would normally be offered the opportunity to redeem this failure with a four week action plan.

You must complete the entire Professional Practice 4 eORA by the assessment deadline. Your work will be extracted electronically from the eORA and the results processed and archived. Failure to complete the eORA without an approved extension will normally result in a first attempt fail.

Due to the nature of the assessment for this module the University’s anonymous marking policy does not apply as students can be identified through the content or delivery of the assessment. Therefore assessments submitted should be identified with the student’s name only and not the student’s examination candidate number.