GLOBAL ENGAGEMENT

Worldwide Universities Network (WUN) Research Mobility Programme (RMP) Award 2019/2020

What is RMP?
The Worldwide Universities Network (WUN) Research Mobility Programme (RMP) is a scheme that encourages personal and academic development in other research cultures by supporting travel to WUN partner universities (23 universities spanning 11 countries on 5 continents).

The aim of the RMP is to support the development of international networks and long-term research links with WUN partners, exchange expertise and share access to specialised facilities. Funds for the RMP come directly from the Global Engagement office budget. All WUN members waive any fees associated with the RMP, which are typically short visits.

Who can apply?
RMP funding is available for postgraduate research students or staff members in any discipline. For the duration of the visit, the recipient should be a registered postgraduate research student at, or hold a contract of employment with, the University of York. If the proposed trip is scheduled to take place after the end of the applicant’s registration date or contract of employment, the application may still be considered, provided the applicant has included sufficient information about how their visit will benefit the University or department’s international and/or research agenda, and build up the bilateral relationship with the WUN partner.

RMP 2019/2020:
Applications will open 1 May 2019 and close 28 June 2019. In recent years, around £15,000 has been allocated for individual awards of up to £2,500. This cannot be confirmed for 2019/20 until the Global Engagement office knows its overall budget for next year, but it is hoped that a similar level of support will be available. Each award is set out to cover economy air travel, visas, accommodation and subsistence costs; other reasonable research costs may also be covered.

Criteria for Success:
All applications will be reviewed by a panel chaired by the PVC for Research. Applications should clearly demonstrate the criteria listed below:

- Benefits to your personal development,
- Benefits to your department’s international ambitions and/or to the University’s internationalisation strategy,
- Details of the expertise or facilities available to you in the hosting institution
- Detailed plan on how you propose to sustain the relationship after your visit. E.g. Funding bids, workshops, publications. Etc.
- Applications demonstrating clear connections and contributions to the seven University of York research themes are encouraged.
Application Guidelines for Members of Staff:

1. Identify a potential project and choose your WUN overseas partner.
   - The [WUN website](https://www.wun.net) has contact details of the WUN coordinator for each partner institution, this can also be found at the end of this document. The local coordinator will be able to find you collaborators if you do not have an academic contact in that partner institution already.
   - The project should be sustainable – early plans about possible reciprocal visits, seminars, future projects, and funding bids should be included.
   - Reference to departmental research strategy, the University’s international strategy and the University’s research themes is encouraged.
   - When approaching your host academic, you should also copy in the local WUN coordinator in that institution. Remind your contact that if they have any queries about how the scheme operates locally, they can talk to their coordinator.
   - Please copy [global-engagement@york.ac.uk](mailto:global-engagement@york.ac.uk), into all correspondence.

2. The visit must take place during the 2019/2020 academic year. All allocated funds must be spent by the end of July 2020.

3. With your host partner decide on dates, duration and plan of work/project.

4. When completing the budget information, include costs for:
   - travel (flights and transfers)
   - subsistence (accommodation and meals)
   - visa (if you need one)
   - other research costs that may be incurred

   In addition to the application form, you will need to provide:
   - A 1000-word summary of the research you intend to undertake, as well as details of all success criteria listed above.
   - A supporting statement from the host academic.
   - A supporting statement from your Head of Department, also indicating the benefits and sustainability of your proposal.

If regulatory approval is required by the recipient university (e.g. where it involves radiation or work with animals) you must secure this before you submit your application.

The application should be put into one [pdf document](#) and sent by email to [global-engagement@york.ac.uk](mailto:global-engagement@york.ac.uk) by 5pm on [Friday 28th June 2019](https://www.york.ac.uk).  

**Notification:** You will receive notification of the outcome of your application within 5 weeks of the deadline. Please do not plan projects that commence within 5 weeks of the application deadline.

5. Ahead of the visit you should check:
   - The process for obtaining a visa, including timelines and any extra documentation needed.
   - Whether your host university needs any additional documentation.
   - Information about York’s [Insurance](https://www.york.ac.uk) policies for overseas visits (only accessible to York staff).
**Application Guidelines for Students:**

1. Talk to your home supervisor and enlist their support. They should help you:
   - Identify a potential project and choose your WUN overseas partner. Be clear about why you want to go to this partner. Are you accessing expertise, facilities, or technique?
   - Identify a potential host supervisor at your chosen institution. The WUN website has contact details of the WUN coordinator for each institution; this can also be found at the end of this document. The host coordinator can help you find a supervisor if you do not have a contact already. Think of ways you can keep the relationship going (reciprocal visits, seminars, funding bids).
   - Decide who makes the approach (you, copying in your supervisor, or supervisor to supervisor). You should copy in the WUN Coordinator in the host institution. If your potential supervisor has queries about the scheme, they can talk to their coordinator.
   - Please copy global-engagement@york.ac.uk, into all correspondence.

3. With your host partner, decide on dates, duration and plan of work/project.

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   - travel (flights and transfers)
   - subsistence (accommodation and meals)
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   - A supporting statement from the host academic.
   - A supporting statement from your Home Supervisor also indicating the benefits and sustainability of your proposal.

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<thead>
<tr>
<th>WUN Member</th>
<th>Coordinator</th>
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