

Worldwide Universities Network Research Mobility Programme 2022

Guidance for Staff

What is RMP?

The Worldwide Universities Network (**WUN**) Research Mobility Programme (**RMP**) is a scheme that encourages personal and academic development in other research cultures by supporting travel to international [WUN partner universities](#).



WUN
WORLDWIDE
UNIVERSITIES
NETWORK

The aim of the RMP is to support the development of international networks and long-term research links with WUN partners, exchange expertise and share access to specialised facilities. Funds for the RMP come directly from the Global Partnership Office budget. All WUN members waive any fees associated with the RMP, which are typically short visits.

Who is eligible to apply for the WUN RMP?

RMP funding is available for postgraduate research students or staff members in any discipline. For the duration of the visit, the recipient should be a registered postgraduate research student at, or hold a contract of employment with, the University of York. If the proposed trip is scheduled to take place after the end of the applicant's registration date or contract of employment, the application may still be considered, provided the applicant has included sufficient information about how their visit will benefit the University or department's international and/or research agenda, and build up the bilateral relationship with the WUN partner.

Criteria for Success

All applications will be reviewed by a panel chaired by the Pro-Vice Chancellor for Research. Applications should clearly demonstrate the criteria listed below:

- Benefits to your personal development,
- Benefits to your department's international ambitions and/or to the [University Strategy](#).
- Details of the expertise or facilities available to you in the hosting institution
- A detailed plan on how you propose to sustain the relationship after your visit, for instance, activities such as developing funding proposals, workshops, and publications.
- Applications demonstrating clear connections and contributions to the seven [University of York research themes](#) are encouraged.

What does the WUN RMP Fund Cover

Around 7-10 awards of up to £2,500 per successful applicant are awarded each year. Each award is set out to cover economy air travel, visas, accommodation and subsistence costs; other reasonable research costs may also be covered. The visit must take place during the 2022/23 academic year. All allocated funds must be spent by the end of July 2023, in line with the University's financial year.

How to apply and timeline

Application form and supplementary information

Please download the staff application form from the University's WUN web pages. Link [here](#). The Application form requests information such as a 1000-word summary of the research activities that you intend to undertake, as well as details of all success criteria listed above. As well as a complete application form you are required to affix a

- A supporting statement from the host academic.
- A supporting statement from your Head of Department, also indicating the benefits and sustainability of your proposal.
- *If regulatory approval is required by the recipient university (e.g. where it involves radiation or work with animals) you must secure this before you submit your application.*

Identifying a project

- Reference to departmental research strategies, the University's new strategy and mission 2030 and/or the University's research themes are encouraged.
- The project should be sustainable – early plans about possible reciprocal visits, seminars, future projects, and funding bids should be included.

Identifying a host

- The contact details of the WUN Coordinator for each partner institution can be found at the end of this document. .
- When approaching your host academic, you should also copy in the local WUN coordinator in that institution. Remind your contact that if they have any queries about how the scheme operates locally, they can talk to their coordinator. Please, therefore, copy global-partnerships@york.ac.uk (Elisha Witcomb, WUN Coordinator will monitor this inbox), into all correspondence.

Practical considerations when planning your visit

- Any Covid-19 travel restrictions in the UK and the host country
- The process for obtaining a visa, including timelines and any extra documentation needed.
- Whether your host university needs any additional documentation.
- Information about the University of York's [Insurance](#) policies for overseas visits.
- The sustainability of your travel plans - both the choice of mode of transport and really making the most out of your visit (ensuring that links made will be sustainable and developed further over virtual communication in the future, undertaking activities on behalf of other members of the University while you are abroad)
- Please note that the visit must take place during the 2022/23 academic year. All allocated funds must be spent by the end of July 2023

Guidance on completing your proposed budget

When completing the budget information, include costs for:

- travel (flights and transfers)
- subsistence (accommodation and meals)
- visa (if you need one)
- other research costs that may be incurred

Deadline for applications

The application and supporting statements should be organised **into one pdf document** and sent by email to global-partnerships@york.ac.uk by 5 pm UK time on **Monday 24 October 2022**. You will receive notification of the outcome of your application within 3 weeks of the deadline. Please do not plan projects that commence within 3 weeks of the application deadline.

Further support

Please do not hesitate to contact Elisha Witcomb, WUN Coordinator, for further guidance and support (Elisha.Witcomb@york.ac.uk).

Good luck!

Annex A: WUN International Partners and Coordinator Contact Details

WUN Member	Coordinator	Email
University of Alberta	Dr John Bell	john.bell@ualberta.ca
The University of Auckland	Ms Deborah McAllister	d.mcallister@auckland.ac.nz
University of Bergen	Ms Rosa Nogueira	Rosa.Nogueira@uib.no
University of Cape Town	Ms Wilna Venter	wilna.venter@uct.ac.za
The Chinese University of Hong Kong	Ms Shally Fan	shallyfan@cuhk.edu.uk
University College Dublin	Ms Roslyn Reddy	directorucdglobal@ucd.ie
University of Ghana	Professor George Obeng Adjei	gadjei@ug.edu.gh
University of Lausanne	Dr Denis Dafflon	denis.dafflon@unil.ch
Maastricht University	Mr Han Aarts	han.aarts@maastrichtuniversity.nl
Mahidol University	Ms Wanpimon (Winnie) Senapadpakorn	wanpimon.sen@mahidol.ac.th

Makerere University	Professor Professor John Mango Magero	mango.john@mak.ac.ug
Universidade Federal de Minas Gerais	Ms Flavia Souza	missoes@dri.ufmg.br
National Cheng Kung University	Dr Joy Lin	joylin@mail.ncku.edu.tw
University of Pretoria	Mr Jonathan Tager	jonathan.tager@up.ac.za
Renmin University	Ms Wu Jin	wujin@ruc.edu.cn
University of Rochester	Mrs Megan Bennett-Spears	megan.bennett-spears@rochester.edu
Ruhr University Bochum	Ms Monika Sprung	monika.Sprung@uv.ruhr-uni-bochum.de
University of Technology Sydney	Mr Innes Ireland	innes.ireland@uts.edu.au
Tecnologico de Monterrey	Dr Neil Hernandez	ngress@tec.mx