**Online Training Code of Conduct**

PLEASE READ THE TERMS OF THIS POLICY CAREFULLY BEFORE USING A UNIVERSITY OF YORK LEARNING MANAGEMENT SYSTEM (LMS) OR ATTENDING A UNIVERSITY OF YORK ONLINE TRAINING EVENT VIA AN ONLINE VIDEO COMMUNICATIONS PLATFORM.

**What's in these terms?**

This code of conduct sets out the standards that apply when you view content on the University of York’s LMS or on a University of York live training event, hosted on a video communications platform (such as Zoom), make contact with other users or hosts on our LMS or a video communications platform or interact with the LMS or video communications platform in any other way.

By using our LMS or attending our live training event on an online video communication platform you accept these terms

By using our LMS or attending our live training event on an online video communication platform, you confirm that you accept the terms of this policy and that you agree to comply with them.

If you do not agree to these terms, you must not use our LMS or attend our live training event on an online video communication platform.

**There are other terms that may apply to you**

Our [Terms and Conditions of Online Training](https://docs.google.com/document/d/13XgLQH1NCMgn6aVf8RGJfKgN5aJVkXwWdKuKK_OKGOY/edit) use also apply to your use of our LMS or attendance at our live training events on an online video communication platform.

We may make changes to the terms of this policy. We amend these terms from time to time. Every time you wish to use our site, please check these terms to ensure you understand the terms that apply at that time.

**Prohibited uses**

You may use our LMS or attend our live training event on an online video communication platform only for lawful purposes. You may not use our LMS or attend our live training event on an online video communication platform:

* In any way that breaches any applicable local, national or international law or regulation. In any way that is unlawful or fraudulent or has any unlawful or fraudulent purpose or effect.
* For the purpose of harming or attempting to harm others in any way.
* To bully, insult, intimidate or humiliate any person.
* To send, upload, use or re-use any material which does not comply with our content standards.
* To transmit, or procure the sending of, any unsolicited or unauthorised advertising or promotional material or any other form of similar solicitation (spam).
* To knowingly transmit any data, send or upload any material that contains viruses, spyware or any other harmful programs or similar computer code designed to adversely affect the operation of any computer software or hardware.

You also agree:

* Not to reproduce, duplicate, copy or re-sell any part of our LMS or training event on an online video communication platform in contravention of the provisions of our terms of website use

Not to access without authority, interfere with, damage or disrupt:

* any part of our LMS or the online video communication platform;
* any software used in the provision of our LMS or the online video communication platform; or
* any software owned or used by any third party.

**Content standards**

These content standards apply to any and all material which you contribute to our LMS or live training event on an online video communication platform (Contribution), and to any interactive services associated with it.

The University of York will determine, in its discretion, whether a Contribution breaches the content standards.

A Contribution must:

* Be accurate (where it states facts).
* Be genuinely held (where it states opinions).
* Comply with the law applicable in England and Wales and in any country from which it is posted.

A Contribution must not:

* Be obscene, offensive, hateful or inflammatory.
* Bully, insult, intimidate or humiliate.
* Promote or include sexually explicit material.
* Promote violence.
* Promote discrimination based on race, sex, religion, nationality, disability, sexual orientation or age.
* Infringe any copyright, database right or trade mark of any other person.
* Be threatening, abuse or invade another's privacy, or cause annoyance, inconvenience or needless anxiety.
* Be likely to harass, upset, embarrass, alarm or annoy any other person.
* Advocate, promote, incite any party to commit, or assist any unlawful or criminal act such as (by way of example only) copyright infringement or computer misuse.

**Breach of this policy**

When we consider that a breach of this code of conduct has occurred, we may take such action as we deem appropriate.

Failure to comply with this code of conduct constitutes a material breach of the terms of use upon which you are permitted to use our LMS or attend our live training event on an online video communication platform, and may result in our taking all or any of the following actions:

* Immediate, temporary or permanent withdrawal of your right to use our LMS or attend our live training event on an online video communication platform.
* Issue of a warning to you.

We exclude our liability for all action we may take in response to breaches of this code of conduct. The actions we may take are not limited to those described above, and we may take any other action we reasonably deem appropriate.

**How to contact us**

To contact us, please email ldp-project@york.ac.uk