



BUSINESS STATIONERY

All official University business stationery is available to order by University staff via our online print store, dponline.york.ac.uk. You will find all the templates required to place an order for University business stationery and also a template where you can upload your own print ready artwork too.

Please get in touch if you require anything you cannot see listed - we can print everything for everyone!

BUSINESS CARDS (85 x 55mm) (All prices based on digital colour print on standard 350gsm uncoated card from PDF artwork supplied. Amendments +£12, origination/artwork +£48.)

QUANTITY	SINGLE SIDED	DOUBLE SIDED
50	£25.00	£30.00
100	£28.00	£32.00
250	£32.00	£35.00
500	£45.00	£52.00
1000	£65.00	£78.00

Prices subject to VAT (not applicable to departmental workorders)

LETTERHEADS (210 x 297mm) (Short run digitally printed letterheads onto 100gsm smooth uncoated paper. Amendments + £12, origination/artwork +£48.)

QUANTITY	SINGLE SIDED
100	£45.00
250	£69.00
500	£100.00
1000	£185.00
2000+ units	Price on application

Prices subject to VAT (not applicable to departmental workorders)

COMPLIMENT SLIPS – 1/3 A4 (All compliment slips are printed in colour on 100gsm paper from PDF artwork supplied. Amendments +£12, origination/artwork +£48.)

QUANTITY	PRICE
100	£35.00
250	£42.00
500	£55.00
1000	£85.00
2000	£135.00
3000	£180.00
3001+ units	Price on application

Prices subject to VAT (not applicable to departmental workorders)



LEAFLETS

Prices below are based on provision of print ready PDF artwork. This list is not exhaustive and we offer a large range of products and paper types, please contact us if you require something not on this price list.

Please visit our online store dponline.york.ac.uk for even lower print prices.

A6 LEAFLETS (From PDF artwork supplied.)						
QUANTITY	SINGLE SIDED			DOUBLE SIDED		
	130gsm	170gsm	200gsm	130gsm	170gsm	200gsm
50	£30.00	£33.00	£35.00	£33.00	£35.00	£37.00
100	£33.00	£36.00	£38.00	£35.00	£38.00	£40.00
250	£43.00	£45.00	£48.00	£45.00	£48.00	£50.00
500	£48.00	£50.00	£55.00	£55.00	£58.00	£60.00
1000	£65.00	£70.00	£80.00	£75.00	£80.00	£90.00
1001+ units	Price on application					

A5 LEAFLETS (From PDF artwork supplied.)						
QUANTITY	SINGLE SIDED			DOUBLE SIDED		
	130gsm	170gsm	200gsm	130gsm	170gsm	200gsm
50	£33.00	£35.00	£37.00	£35.00	£37.00	£39.00
100	£36.00	£40.00	£42.00	£38.00	£42.00	£45.00
250	£48.00	£53.00	£55.00	£55.00	£58.00	£60.00
500	£65.00	£70.00	£75.00	£80.00	£85.00	£88.00
1000	£100.00	£105.00	£109.00	£125.00	£135.00	£145.00
1001+ units	Price on application					

A4 LEAFLETS (From PDF artwork supplied.)						
QUANTITY	SINGLE SIDED			DOUBLE SIDED		
	130gsm	170gsm	200gsm	130gsm	170gsm	200gsm
50	£37.00	£40.00	£43.00	£40.00	£42.00	£45.00
100	£45.00	£50.00	£55.00	£50.00	£55.00	£58.00
250	£70.00	£75.00	£80.00	£80.00	£85.00	£90.00
500	£105.00	£115.00	£120.00	£125.00	£135.00	£140.00
501+ units	Price on application					



FLYERS

Prices below are based on provision of print ready PDF art work. This list is not exhaustive and we offer a large range of products and paper types, please contact us if you require something not on this price list .

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A6 FLYERS (From PDF artwork supplied.)						
QUANTITY	SINGLE SIDED			DOUBLE SIDED		
	250gsm	300gsm	350gsm	250gsm	300gsm	350gsm
50	£37.00	£39.00	£41.00	£39.00	£41.00	£43.00
100	£40.00	£42.00	£44.00	£42.00	£45.00	£47.00
250	£50.00	£52.00	£54.00	£52.00	£55.00	£57.00
500	£58.00	£60.00	£65.00	£65.00	£68.00	£70.00
1000	£82.00	£85.00	£89.00	£95.00	£100.00	£109.00
1001+ units	Price on application					

A5 FLYERS (From PDF artwork supplied.)						
QUANTITY	SINGLE SIDED			DOUBLE SIDED		
	250gsm	300gsm	350gsm	250gsm	300gsm	350gsm
50	£39.00	£41.00	£43.00	£41.00	£43.00	£45.00
100	£45.00	£47.00	£49.00	£47.00	£49.00	£51.00
250	£57.00	£59.00	£61.00	£62.00	£65.00	£68.00
500	£77.00	£79.00	£81.00	£95.00	£100.00	£109.00
1000	£115.00	£120.00	£125.00	£150.00	£160.00	£169.00
1001+ units	Price on application					

A4 FLYERS (From PDF artwork supplied.)						
QUANTITY	SINGLE SIDED			DOUBLE SIDED		
	250gsm	300gsm	350gsm	250gsm	300gsm	350gsm
50	£45.00	£47.00	£49.00	£47.00	£49.00	£51.00
100	£57.00	£59.00	£60.00	£60.00	£62.00	£65.00
250	£82.00	£84.00	£85.00	£95.00	£100.00	£105.00
500	£122.00	£125.00	£130.00	£145.00	£155.00	£165.00
1001+ units	Price on application					



A3 LEAFLETS/FLYERS

Prices below are based on provision of print ready PDF artwork. This list is not exhaustive and we offer a large range of products and paper types, please contact us if you require something not on this price list.

Please visit our online store dponline.york.ac.uk for even lower print prices.

A3 LEAFLETS (From PDF artwork supplied.)						
QUANTITY	SINGLE SIDED			DOUBLE SIDED		
	130gsm	170gsm	200gsm	130gsm	170gsm	200gsm
25	£35.00	£40.00	£45.00	£40.00	£45.00	£50.00
50	£45.00	£50.00	£55.00	£50.00	£55.00	£60.00
100	£57.00	£62.00	£67.00	£70.00	£75.00	£80.00
250	£90.00	£95.00	£105.00	£135.00	£140.00	£145.00
500	£148.00	£158.00	£175.00	£225.00	£235.00	£252.00
501+ units	Price on application					

A3 FLYERS (From PDF artwork supplied.)						
QUANTITY	SINGLE SIDED			DOUBLE SIDED		
	250gsm	300gsm	350gsm	250gsm	300gsm	350gsm
25	£47.00	£50.00	£53.00	£52.00	£55.00	£57.00
50	£57.00	£60.00	£63.00	£62.00	£65.00	£67.00
100	£70.00	£73.00	£75.00	£85.00	£90.00	£95.00
250	£115.00	£120.00	£125.00	£150.00	£155.00	£160.00
500	£195.00	£205.00	£215.00	£272.00	£285.00	£305.00
501+ units	Price on application					

LARGE FORMAT PRINTING

Please find a list of our regular sizes and prices outlined below, we can provide customised prints up to 1250mm x 30m in length. You can order posters from our online store 24/7, visit dponline.york.ac.uk to order today.

PREMIUM LARGE FORMAT POSTERS (All prices based on digital colour print on 190gsm silk from artwork supplied.)

SIZE	1-5 UNITS	6-10 UNITS	11-20 UNITS
A2 (420 x 594mm)	£12.00	£10.50	£9.75
A1 (594 x 841mm)	£17.00	£15.00	£13.75
A0 (841 x 1189mm)	£27.00	£25.00	£23.00
Bespoke sizes	Price on application		

Prices subject to VAT (not applicable to departmental workorders)

CANVAS LARGE FORMAT POSTERS (All prices based on digital colour print on 350gsm non crack canvas.)

SIZE	1-5 UNITS	6-10 UNITS	11-20 UNITS
A2 (420 x 594mm)	£16.00	£14.00	£13.00
A1 (594 x 841mm)	£21.00	£19.00	£17.50
A0 (841 x 1189mm)	£31.00	£29.00	£27.00
Bespoke sizes	Price on application		

Prices subject to VAT (not applicable to departmental workorders)

ECONOMY LARGE FORMAT POSTERS (All prices based on digital print with maximum 50% colour coverage on 120gsm matt paper from artwork supplied (unsuitable for photographs).)

SIZE	1-5 UNITS	6-10 UNITS	11-20 UNITS
A2 (420 x 594mm)	£10.00	£8.50	£7.75
A1 (594 x 841mm)	£13.00	£11.00	£10.25
A0 (841 x 1189mm)	£25.00	£21.00	£19.25
Bespoke sizes	Price on application		

Prices subject to VAT (not applicable to departmental workorders)

ENCAPSULATION (Recommended for outside display.)

SIZE	GLOSS	MATT
A4	70p	80p
A3	£1.50	£1.70
A2	£14.85	£19.35
A1	£20.85	£26.85
A0	£26.85	£37.35

LAMINATION (Recommended for durability.)

GLOSS	MATT
A4	70p
A3	£2.50
A2	£6.95
A1	£10.00
A0	£12.50

Prices subject to VAT (not applicable to departmental workorders)

LARGE FORMAT MOUNTING AND LAMINATING (All prices based on digital colour print on 190gsm silk From artwork supplied.)

SIZE	QTY	POSTER+ MOUNTING not recommended for high saturation of dark colours	POSTER+ LAMINATION + MOUNTING protects against surface damage and provides some protection against UV fading
A2 (420 x 594mm)	1-5 units	£37.95	£44.90
	6+ units	Price on application	Price on application
A1 (594 x 841mm)	1-5 units	£44.50	£54.50
	6+ units	Price on application	Price on application
A0 (841 x 1189mm)	1-5 units	£68.50	£79.50
	6+ units	Price on application	Price on application
Bespoke sizes	Price on application		

Prices subject to VAT (not applicable to departmental workorders)



PRINT SHOP SELF SERVICE PRINTING/COPYING

BLACK & WHITE COPYING / DIGITAL PRINTING (Prices are per copy, based on standard 80gsm white paper.)

COPIES	BLACK AND WHITE A4		COPIES	BLACK AND WHITE A3	
	1-SIDED	2-SIDED		1-SIDED	2-SIDED
1-99	5p	9p	1-99	9p	16p
100-499	4.5p	8p	100-499	8p	14p
500-999	4p	7p	500-999	7p	12p
1000+	3.5p	6p	1000+	6p	10p

All prices include VAT where applicable

COLOUR COPYING / DIGITAL PRINTING (Prices are per copy, based on standard 80gsm white paper.)

COPIES	COLOUR A4		COPIES	COLOUR A3	
	1-SIDED	2-SIDED		1-SIDED	2-SIDED
1-9	16p	30p	1-9	32p	48p
10-49	15p	28p	10-49	30p	46p
50-249	14p	26p	50-249	28p	44p
250+	13p	24p	250+	26p	42p

All prices include VAT where applicable

SPECIALITY PAPER CHARGES (Prices are per A4 sheet and are in addition to the charges above. Please refer to our in shop sample swatch for paper quality.)

90GSM WHITE COPIER PAPER	+ 1p PER A4 SHEET
100gsm white copier paper	+2p per A4 sheet
120gsm white copier paper	+4p per A4 sheet
160gsm white copier paper	+6p per A4 sheet
200gsm white copier card	+8p per A4 sheet
250gsm white copier card	+10p per A4 sheet
80gsm coloured paper	+2p per A4 sheet
160gsm coloured paper	+8p per A4 sheet
130gsm gloss/silk paper	+6p per A4 sheet

All prices include VAT where applicable

THESIS & DISSERTATION BINDING (Prices are per A4 book for binding only and include a clear PVC front cover and a plain black 250gsm card back cover as standard. If you choose to print your work with us, the printing charges above also apply; please ensure your file is in PDF format for optimum results.)

BINDING TYPE	SOFT BIND	COMB BIND	WIRE BIND	HAND BIND
Binding ONLY	£6.50	£6.50	£7.00	£10.50
With printing	£5.00	£5.00	£5.50	£9.50

All prices include VAT where applicable