Exchange Scheme with Keio University

Where is Keio University? – Keio University is located in Minato, Tokyo. Known as the oldest institute of higher education in Japan, over 150 years since its founding, Keio has thrived under its founder’s motto of *jitsugaku*, or empirical science, as it continues to transform Japan as a modern nation through contributions to education, research, and medicine.

Who can go?

- One place will be made available to university-wide undergraduate students from University of York in 2017/18.
- This will replace your 2nd year of study at York for integrated programmes (or the 2nd/3rd year of study if you’re on a 4 year programme). Due to the limited availability of English taught modules this exchange would better suit students on a 3+1 programme.
- Please consult the opportunities by department webpage to see if your subject is eligible for exchange. [https://www.york.ac.uk/students/study-abroad/opportunities/](https://www.york.ac.uk/students/study-abroad/opportunities/)

Courses

- York students must take 7 modules per semester, which amounts to approximately 16 credits. Japanese education is modelled on the US system. Classes are typically 1 or 2 credits, or 22.5 hours of contact time (90 minute class over a 15 week semester). For an integrated programme all credits should be taken in the student’s degree subject in order to achieve the equivalent of 120 York credits.
- If a student wishes to take extra courses in other non-degree related subjects, they should limit this to one additional course per semester.
- You can view courses available at the following link: [http://www.ic.keio.ac.jp/en/study/exchange/courses.html](http://www.ic.keio.ac.jp/en/study/exchange/courses.html)

How will my marks be assessed/converted?

- Grade Conversion Tables for each institution will be made available to successful applicants.
- Please ensure that you are fully aware of how your grades will be converted on your return to York. Students on additional years will have different arrangements to those on integrated study.

Costs

1) **Tuition Fees:** Students will pay no tuition fees to Keio and in 2016/17 their University of York fees were reduced to 15% of the full academic fee.

2) **Visas:** Please check the costs related to applying for a visa. For further information, please see the visa section below.

3) **Medical insurance:** Exchange students are requested by Japanese Government to join National Health Insurance. Monthly premiums are approx. $15 USD. Students can join at ward/city office of their residence. [http://www.ic.keio.ac.jp/intl_student/handbook/health.pdf](http://www.ic.keio.ac.jp/intl_student/handbook/health.pdf)

4) **Additional costs to consider:** flights, accommodation (see below), travel insurance, living costs (food, books, money for additional travel/activities)
Visa

- Japanese Immigration Law requires international students to obtain a COE before applying for their student visa, an official document issued by the Japanese Ministry of Justice.
- Once you receive the COE, you can then submit this with the student visa application.
- Keio will require nominated students to submit their COE applications along with their program application. The university will submit the COE application on the student’s behalf.
- The immigration office will normally take a month to issue the COE.
- Visa applications require students to prove they have sufficient funds in their bank accounts; the minimum sum recommended to cover living costs for the academic year is 130,000 JPY per month.
- The cost of visa’s can vary between £16 and £32. (approx.)
- The status of your visa application should be ‘college student’. The visa is usually issued a few days after the application is submitted, but may take a week or more depending on circumstances.

Where will I live?

- Keio housing (accommodations subsidized by Keio) is GUARANTEED for exchange students if they apply for housing on time.
- Students are provided with a room at one of the student dormitories subsidized by Keio University. In some dormitories, weekday meals are included in the fee.
- Usually, students are required to pay rent through automatic debiting from their bank account each month, but sometimes the first and the last month’s rent may be paid in cash at the counter of Office of Student Services.
- The rent charged to students varies from ¥51,000 - ¥78,000(approx.). Students will also be charged ¥20,000 (£142 approx.) maintenance fee on their first month’s rent. Deposits and key charge are not required.

Contact details at Keio University

Address: 2-15-45 Mita Minato-Ku, Tokyo 108-8345 JAPAN
Your main point of contact at Keio will be: Misa MATSUOKA (Ms), Student Exchange Coordinator, Group E-mail: ic-student@adst.keio.ac.jp, Tel: +81 (03) 5427-1798 (Inbound) /1613 (Outbound)

Useful web links:
Keio main site: https://www.keio.ac.jp/en/
Student Exchange Program: http://www.ic.keio.ac.jp/en/study/exchange/
Global Graduates (the new name for Third Year Abroad): https://globalgraduates.com/
FCO: https://www.gov.uk/foreign-travel-advice/japan

All information included in these guidelines correct at time of printing, December 2016.