Guidance for GPs Supporting Additional Requirements Applications

Introduction

Thank you for taking the time to write to us in support of this student’s additional requirements for their University Accommodation. To ensure that we are able to process applications quickly, please read through the following essential information before writing your letter.

**IMPORTANT:** In your letter you must state that in your professional opinion, the condition which you identify the applicant as having necessitates the requirements you state. *It would not be sufficient* to restate information or opinions provided to you by the applicant. We will need to contact you for further information if we receive a letter of support of this nature.

Your letter will need to provide information covering the following:

The Condition

- What is the condition?
- What is the severity?
- How long is it likely to affect the applicant?

Accommodation Requirements

- Does the condition necessitate a specific location on campus or within a building and why?
- Does the condition necessitate a specific type of room – for example, en suite, wet room or wheelchair accessible?
- Does the condition necessitate that any adaptations are made to the room – for example, grab rails or equipment for a student with a hearing impairment?

Further Information

For further information or if you would like to talk to a member of the accommodation team you may contact us via one of the following channels.

**Address:** Accommodation Services  
University of York  
Heslington  
York  
YO10 5DD

**Phone:** +44 (0) 1904 322165

**Email:** accommodation@york.ac.uk

**Web:** www.york.ac.uk/accommodation