

## Expenses Report for Joan Concannon

### August 2021 to July 2022

The Director of External Relations undertakes a range of activities that due to the requirements of her position require her to travel extensively on behalf of the University in Yorkshire, the UK, Europe and the World to attend events, eg. meetings, conferences, and award ceremonies hosted by the University and external organisations.

### Personal Claims

Account Name	Transaction Description	£	Notes
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### Purchase Card Transactions

Account Name	Transaction Description	£	Notes
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Subscriptions	UEB-JC - Times/Sunday Times digital monthly subscription on date 20 08 2021 by Joan Concannon	26.00	
Conferences and Seminars Attended	UEB-JC - Ticket for Conservative Party conference (5 Oct 2021) on date 29 09 2021 by Joan Concannon	350.00	
Hospitality and Catering	UEB-JC - THE Awards Dinner 25 Nov 2021 Table for 10 guests (short listed for Uni of the year) on date 30 09 2021 by Joan Concannon	2,149.20	
Hospitality and Catering	UEB-JC - THE Awards Dinner 25 Nov 2021 Table for 10 guests (short listed for Uni of the year) on date 30 09 2021 by Joan Concannon	2,149.20	
Subscriptions	UEB-JC - Times/Sunday Times digital monthly subscription on date 20 09 2021 by Joan Concannon	26.00	
Subscriptions	UEB-JC - Times/Sunday Times digital monthly subscription on date 20 07 2021 by Joan Concannon	26.00	
<i>Total October 2021</i>		<u>4,726.40</u>	
UK Travel - Meals and Subsistence	UEB-JC refreshments at the Conservative Party Conference in Manchester on date 05 10 2021 by Joan Concannon	8.50	
Hospitality and Catering	UEB JC BioYorkshire Dinner for 4 diners on date 18 10 2021 by Joan Concannon	165.00	
Hospitality and Catering	UEB-JC Prep meeting for devo negotiation discussion BioYorkshire (2 attendees) on date 30 09 2021 by Joan Concannon	14.40	
Hospitality and Catering	UEB-JC lunch meeting with CBI (2 diners) on date 21 10 2021 by Joan Concannon	12.70	
Subscriptions	UEB-JC Times/Sunday Times digital monthly subscription on date 20 10 2021 by Joan Concannon	26.00	
<i>Total November 2021</i>		<u>226.60</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	UEB-JC Oyster card top up on date 15 11 2021 by Joan Concannon	10.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	UEB-JC Oyster card top up on date 17 11 2021 by Joan Concannon	10.00	
UK Travel - Taxis	UEB-JC Taxi from Westminster to London Kings Cross station for 22.00hrs train to York on date 16 11 2021 by Joan Concannon	19.20	
UK Travel - Taxis	UEB-JC Journey home from centre of York following RG Communications Directors Dinner on date 10 11 2021 by Joan Concannon	12.00	
UK Travel - Taxis	UEB-JC Taxi from York Station to home after arriving back in York Station at 00.45hrs on 17/11 after Launch of the Legatum 15th Prosperity Index meeting in Westminster on date 17 11 2021 by Joan Concannon	10.00	
UK Travel - Meals and Subsistence	UEB-JC meal in London during day of meetings in London on date 16 11 2021 by Joan Concannon	18.65	
UK Travel - Meals and Subsistence	UEB-JC meal in London. Meetings in London to include Whitehall and Industry Group's Annual Interview with Simon Case, Cabinet Secretary on date 18 11 2021 by Joan Concannon	12.09	
Hospitality and Catering	UEB-JC Refreshments during meeting (3 people) on date 18 11 2021 by Joan Concannon	12.60	
Hospitality and Catering	UEB-JC Coffees for 2 people, meeting with Underbelly Ltd on date 01 11 2021 by Joan Concannon	5.15	
Hospitality and Catering	UEB-JC RG Comms Dirs Dinner - Joan Concannon and one staff member fixed menu @ £41.50 (inc service charge) per person. on date 10 11 2021 by Joan Concannon	118.00	Additional amount of £35 for drinks being repaid by BACS to UoY by JC
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	UEB-JC Oyster card top up on date 24 11 2021 by Joan Concannon	10.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	UEB-JC refund of Oyster Card top up - after not being collected on date 22 11 2021 by Joan Concannon	-10.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	UEB-JC Refund of Oyster Card top up as wasn't collected on date 24 11 2021 by Joan Concannon	-10.00	
UK Travel - Taxis	UEB-JC taxi from York Station to University campus (return from London following THE Campus Live & Awards Dinner on date 26 11 2021 by Joan Concannon	14.00	
UK Travel - Taxis	UEB-JC Taxi from home to York Station for 06.00hrs train on date 24 11 2021 by Joan Concannon	9.00	
UK Travel - Taxis	UEB-JC Taxi across London - THE Campus Live event on date 25 11 2021 by Joan Concannon	16.00	
UK Travel - Meals and Subsistence	UEB-JC Evening meal, overnight in London - THE Campus Live event on date 24 11 2021 by Joan Concannon	20.76	
Subscriptions	UEB-JC Times/Sunday Times digital monthly subscription on date 20 11 2021 by Joan Concannon	26.00	
<i>Total December 2021</i>		<u>303.45</u>	
UK Travel - Taxis	UEB-JC Taxi (WIG's Annual Interview with Simon Case, Cabinet Secretary at Guildhall, London) on date 19 11 2021 by Joan Concannon	10.00	
UK Travel - Taxis	UEB-JC Taxi London (Times Higher Awards Dinner) on date 25 11 2021 by Joan Concannon	12.60	
UK Travel - Taxis	UEB-JC Taxi London (Times Higher Awards Dinner) on date 25 11 2021 by Joan Concannon	12.00	
Subscriptions	UEB-JC Times/Sunday Times digital monthly subscription on date 20 12 2021 by Joan Concannon	26.00	
<i>Total January 2022</i>		<u>60.60</u>	
Hospitality and Catering	UEB-JC Times Higher Education Awards Dinner. Drinks for 2 tables of attendees (20 people) on date 25 11 2021 by Joan Concannon	102.00	
Hospitality and Catering	UEB-JC Times Higher Education Awards Dinner. Drinks for 2 tables of attendees (20 people) on date 25 11 2021 by Joan Concannon	38.00	

Subscriptions	UEB-JC - Times/Sunday Times digital monthly subscription on date 20 01 2022 by Joan Concannon	26.00
<i>Total February 2022</i>		<u>166.00</u>
Hospitality and Catering	UEB-JC Times Higher Education Awards Dinner - drinks (2xtables, 20 attendees) on date 25 11 2021 by Joan Concannon	76.00
Hospitality and Catering	Purchase Hilton Hotels on date 25 11 2021 by Joan Concannon	99.00
<i>Total March 2022</i>		<u>175.00</u>
UK Travel - Taxis	UEB-JC Taxi Liverpool (The Convention of the North Conference 2022) on date 07 02 2022 by Joan Concannon	4.20
UK Travel - Taxis	UEB-JC Taxi York Station to home following return travel from Liverpool (The Convention of the North Conference 2022) on date 08 02 2022 by Joan Concannon	10.00
UK Travel - Taxis	UEB-JC taxi from Bishopthorpe Road to Campus East, following meeting with Good Business Foundation. on date 11 02 2022 by Joan Concannon	11.00
UK Travel - Meals and Subsistence	UEB-JC evening meal Liverpool (The Convention of the North Conference 2022) on date 08 02 2022 by Joan Concannon	10.50
Hospitality and Catering	UEB-JC Meeting with representative of Good Business Foundation - to discuss Festival of Ideas, also attending 2 members of Events Team) on date 11 02 2022 by Joan Concannon	17.70 To be refunded by sponsors
UK Travel - Taxis	UEB-JC Taxi York Station to UoY campus following attendance at Women Leading Innovation event (Malmaison Hotel) on date 02 03 2022 by Joan Concannon	11.00
Hospitality and Catering	UEB-JC evening meeting with representative of UCL on date 16 03 2022 by Joan Concannon	18.00
Subscriptions	UEB-JC - Times/Sunday Times digital monthly subscription on date 20 02 2022 by Joan Concannon	26.00
UK Travel - Taxis	UEB-JC taxi from York station to home following meetings in Leeds on date 24 03 2022 by Joan Concannon	9.00
UK Travel - Taxis	UEB-JC Taxi Birmingham (attendance at WIG Workshop: Supporting the 'Places for Growth' portfolio through effective UK-wide recruitment) on date 25 03 2022 by Joan Concannon	7.20
Subscriptions	UEB-JC - Times/Sunday Times digital monthly subscription on date 20 03 2022 by Joan Concannon	26.00
<i>Total April 2022</i>		<u>150.60</u>
UK Travel - Taxis	UEB-JC Taxis from Uni campus to home following Council Pre-Meeting Drinks and Dinner on date 01 03 2022 by Joan Concannon	11.00
UK Travel - Taxis	UEB-JC Taxi from York Racecourse to home. Late evening (Visit York Tourism Awards) on date 03 03 2022 by Joan Concannon	9.00
UK Travel - Taxis	UEB-JC Taxi from York station to home following return from UUK Crisis Comms event in London on date 07 04 2022 by Joan Concannon	9.00
UK Travel - Taxis	UEB JC Taxi for Street Life Launch Event on date 19 04 2022 by Joan Concannon	10.00
UK Travel - Meals and Subsistence	UEB-JC breakfast in London, prior to UUK Crisis Comms event on date 07 04 2022 by Joan Concannon	7.00
UK Travel - Meals and Subsistence	UEB-JC evening meal in London. Meeting with representatives of UCL and Newcastle University, prior to UUK Crisis Comms event on date 06 04 2022 by Joan Concannon	27.15
UK Travel - Taxis	UEB-JC taxi from York City Centre restaurant to home following Hon Grad dinner on date 04 05 2022 by Joan Concannon	11.00
Subscriptions	UEB-JC - Times/Sunday Times digital monthly subscription on date 20 04 2022 by Joan Concannon	26.00
<i>Total May 2022</i>		<u>110.15</u>
UK Travel - Taxis	UEB-JC Taxi York Station (London event - Panel Discussion FutureLearn Trend Report 2022) on date 16 03 2022 by Joan Concannon	9.00
UK Travel - Taxis	UEB-JC Taxi (Birmingham event - WIG Workshop: Supporting the 'Places for Growth' portfolio through effective UK-wide recruitment ) on date 25 03 2022 by Joan Concannon	10.00
UK Travel - Taxis	UEB-JC taxi- Graduation on date 06 05 2022 by Joan Concannon	10.00
UK Travel - Meals and Subsistence	UEB-JC refreshments during during UKREiIF Leeds 2022 event on date 17 05 2022 by Joan Concannon	10.00
UK Travel - Meals and Subsistence	UEB-JC lunch in Leeds (UKREiIF Leeds 2022 Event) on date 17 05 2022 by Joan Concannon	13.55
UK Travel - Taxis	UEB-JC Taxi York Station to Uni campus (following OPPA Breakfast Briefing in London) on date 26 05 2022 by Joan Concannon	8.80
UK Travel - Taxis	UEB-JC Festival of Ideas - taxi on date 11 06 2022 by Joan Concannon	11.00 To be refunded by sponsors
UK Travel - Taxis	UEB-JC Taxi from York City centre to home following City College Visit Dinner at Los Moros on date 08 06 2022 by Joan Concannon	10.90
UK Travel - Taxis	UEB-JC Taxi London (OPPA Breakfast Briefing London) on date 26 05 2022 by Joan Concannon	17.40
UK Travel - Taxis	UEB-JC Taxi London (OPPA Breakfast Briefing in London) on date 26 05 2022 by Joan Concannon	7.00
UK Travel - Taxis	UEB-JC Taxi London (OPPA Breakfast Briefing 26/5/22) on date 25 05 2022 by Joan Concannon	14.08
UK Travel - Hotels/Accommodation	UEB-JC Wi-Fi service at Travelodge London (OPPA Breakfast Briefing event 26/5/22) on date 25 05 2022 by Joan Concannon	3.00
UK Travel - Meals and Subsistence	UEB-JC Evening meal in London (OPPA Breakfast Briefing 26/2/22) on date 25 05 2022 by Joan Concannon	20.25
UK Travel - Meals and Subsistence	UEB-JC Festival of Ideas. Refreshments for staff working an event on date 11 06 2022 by Joan Concannon	30.80 To be refunded by sponsors
Hospitality and Catering	UEB-JC Festival of ideas speakers. Evening meal (3 diners) on date 12 06 2022 by Joan Concannon	108.41 To be refunded by sponsors
Hospitality and Catering	UEB-JC CITY College Visit Dinner - Hosted by DVC -18 People on date 08 06 2022 by Joan Concannon	261.75
Hospitality and Catering	UEB-JC Festival of Ideas Dinner - weekend festival speakers, 7 people on date 11 06 2022 by Joan Concannon	423.56 To be refunded by sponsors
Hospitality and Catering	UEB-JC CITY College visit. Merchandise/gift for visitor on date 08 06 2022 by Joan Concannon	60.50
Subscriptions	UEB-JC Times/Sunday Times digital monthly subscription on date 20 05 2022 by Joan Concannon	26.00
UK Travel - Meals and Subsistence	Purchase Pp*jillianfitz on date 08 02 2022 by Joan Concannon	3.50
UK Travel - Meals and Subsistence	Purchase Hope Street Hotel Limited on date 08 02 2022 by Joan Concannon	19.50
<i>Total June 2022</i>		<u>1,079.00</u>
UK Travel - Taxis	UEB-JC Taxi from Yorkshire Museum to home following York Design Awards evening event on date 04 07 2022 by Joan Concannon	10.00
Hospitality and Catering	UEB JC Ben Rich, The Big Tent Festival meeting. Joan & 2 external visitors on date 28 06 2022 by Joan Concannon	7.90 To be refunded by sponsors
Subscriptions	UEB-JC - Times/Sunday Times digital monthly subscription on date 20 06 2022 by Joan Concannon	26.00
UK Travel - Taxis	UEB-JC Taxi for Festival of ideas event on date 19 06 2022 by Joan Concannon	11.00 To be refunded by sponsors

UK Travel - Taxis	UEB-JC Taxi for Festival of Ideas event on date 18 06 2022 by Joan Concannon	10.80	To be refunded by sponsors
UK Travel - Taxis	UEB-JC Taxi from City Centre to home following Festival of Ideas Dinner (2 people) on date 17 06 2022 by Joan Concannon	12.00	To be refunded by sponsors
Overseas Travel - Air	UEB-JC Replacement flight for Festival of Ideas speaker, following cancellation of original flight (NYS unable to make booking) on date 18 06 2022 by Joan Concannon	659.61	To be refunded by sponsors
Hospitality and Catering	UEB-JC Festival of Ideas Dinner - I, Clara event. 4 people on date 17 06 2022 by Joan Concannon	133.88	To be refunded by sponsors
<i>Total July 2022</i>		<u>871.19</u>	

## Other Travel and Expenses

Account Name	Transaction Description	£	Notes
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	05 OCT 21 J CONCANNON YORK to MANCHESTER STATION	42.40	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	16 NOV 21 J CONCANNON YORK to LONDON KINGS CROSS	129.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	18 NOV 21 J CONCANNON LONDON KINGS CROSS to YORK	107.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	28 OCT 21 J CONCANNON YORK to MANCHESTER STATION	42.40	
<i>Total October 2021</i>		<u>321.80</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	24 NOV 21 J CONCANNON YORK to LONDON KINGS CROSS	129.00	
UK Travel - Taxis	Local taxi fares	55.92	
<i>Total November 2021</i>		<u>184.92</u>	
UK Travel - Taxis	Local taxi fares	13.20	
UK Travel - Hotels/Accommodation	JOAN CONCANNON LONDON 24/11/21 - 26/11/21	3.60	
UK Travel - Hotels/Accommodation	JOAN CONCANNON LONDON 24/11/21 - 26/11/21	219.45	
<i>Total December 2021</i>		<u>236.25</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	07 FEB 22 J CONCANNON YORK to LIVERPOOL LIME STR	58.20	
<i>Total February 2022</i>		<u>58.20</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	16 MAR 22 J CONCANNON YORK to LONDON KINGS CROSS	115.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	08 MAR 22 J CONCANNON YORK to LONDON KINGS CROSS	181.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	25 MAR 22 J CONCANNON YORK to BIRMINGHAM NEW STR	158.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	06 APR 22 J CONCANNON YORK to LONDON KINGS CROSS	83.20	
<i>Total March 2022</i>		<u>538.70</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	24 MAR 22 J CONCANNON YORK to LEEDS ANYTIME DAY	19.90	
UK Travel - Taxis	Local taxi fares	93.72	
<i>Total April 2022</i>		<u>113.62</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	25 MAY 22 J CONCANNON YORK to LONDON KINGS CROSS	97.30	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	17 MAY 22 J CONCANNON YORK to LEEDS ANYTIME DAY	19.90	
UK Travel - Taxis	Local taxi fares	33.60	
<i>Total May 2022</i>		<u>150.80</u>	
UK Travel - Taxis	Local taxi fares	77.88	
<i>Total June 2022</i>		<u>77.88</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	14 JUL 22 J CONCANNON YORK to LONDON TERMINALS S	124.20	
UK Travel - Taxis	Local taxi fares	201.96	
<i>Total July 2022</i>		<u>326.16</u>	