Unpack and connect the recorder and power lead to the mains supply (13) and switch the recorder on (15).

Press Menu (3) and use “<<” and “>>” buttons to select the required preset (1 for internal microphone, 2 for a separate microphone and 3 for line level signal e.g. Mixing desk). In most cases preset 1 is required.
Press Menu (3) again to confirm the setting.

Press Record Pause (6), the Record Indicator (9) will flash and the VU meter (8) can be used to check for a suitable recording level. Use the Record Volume dial (11) to adjust the recording level so that most of the conversation will be peaking around “6”. You should try and avoid the “Over” light.

Press Record (5) to start recording and Stop (7) when you have finished. You must press Stop (7) before switching the power off to the unit otherwise the recording will not be saved.

To listen back to recordings, press Play (4) and adjust the Playback volume dial (12) to hear. The VU Meters (8) will also show playback volume level.

The built in speaker is active during recording for monitoring and the volume can be adjusted with the Playback Volume dial (12) as required. When using preset 1 (Internal Mics) the speaker is disabled during recording.

*Layout Diagram shown overleaf*