AV’s quick & dirty guide to microphones for PA systems.

NB, does not cover recording, please ask for advice separately about that. Radio mics (where booked) are provided with fresh batteries as appropriate (usually twice daily in Central Hall, and on each day otherwise).

**Radio Lapel Mic**
Tie Clip/Radio Lapel – microphone that clips onto shirt/jacket/etc and has radio transmitter that goes in pocket/clips onto belt/waistband/wherever.

Used mainly by lecturers, sometimes by chairperson. Also used for drama events, sometimes panel discussions, esp if sitting in easy chairs

**Radio Handheld Mic**
Handheld radio microphone/roving mic/lollipop mic

Used for audience questions, or on stand if extra tidiness required (if stand required specify in notes).
(We may sometimes substitute wired mic with wireless for convenience)

**Lectern Microphone**
Found by default on all fixed lecterns.
In most lecture theatres, this is all that is needed.

**Wired microphone**
Can be on floor stand (e.g. questions from audience, speeches), or table top stand (e.g. on top table). If we have some clue where it’s going, then we will automatically provide the most appropriate stand.

**Lectern PA System**
We also have a couple of table top lecterns with PA system & microphone built in, and will sometimes substitute one of these where appropriate. (ours are quite a bit taller & bulkier than the one in this picture).