

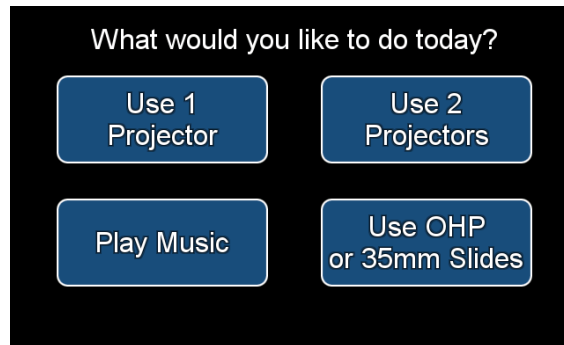
# The University of York Alcuin East Wing Lecture Theatre instructions

1. The screen should have two options available to you:



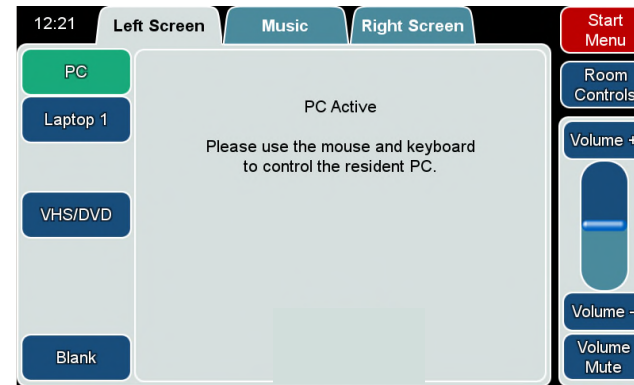
(If the screen does not look like this when you arrive, press "Exit System" or "Home"/"Back" in the top right corner of the screen to get to this page). If you are a HYMS user please refer to the "HYMS Alcuin East Wing Lecture Theatre Instructions" information sheet

2. Press "The University of York" logo and you will be given the following options screen:



If you want to show a **Powerpoint** Presentation, a **DVD** or **Video**, or something from your **laptop**, press: "Use 1 Projector".

3. Once the system has warmed up, use the **tabs** across the **top** of the screen to select which



projector (or sound source: music) you want to control.

The system will (by default)

start by showing you the inbuilt PC, but you can select other sources such as DVD or laptop; or blank the screen/sound; by using the **source buttons** on the **left** of the screen. If the source has any controls, (for example DVD remote control) these will automatically appear when you select that source.

4. At the end of your session, please press the red "Home" or "Back" button in the top right corner to clear the projectors and to make it easier for the next presenter to begin.

If there are any problems with this unit please call the AV department on 3036