

UNIVERSITY OF YORK

Department of Biology

INFRASTRUCTURE COMMITTEE

Minutes of the meeting of the Infrastructure Committee held on 9 May 2012

Present: D Cartwright, H Daniels, L Hudson, T Illingworth, C Abbott, D Nelmes, S Haddock, L Doucet, S Dwyer, D Nelson, M Bentley, N Charlton, A Collingwood

Apologies for absence were received from: Jane Whyman, P Roberts

IC12/029 Minutes of the meeting held on 3 April 2012

IC12/030 Matters arising

Big Stairways at both ends of K Block [IC12/024] - J Whyman reported that she has checked the stairs a couple of times and they have been of an adequate standard of cleanliness

J Block Stairwell [IC12/024] – Still ongoing, LH raising with Estates at next week. Post meeting job completed

Resource Board Minutes [IC12/024] – LH reported that an application has been made to the Alumni fund for a replacement screen in the Atrium and a new screen in the Concourse

Stored wheelie bins in Walled Garden - JW has contacted Patrick to ask why the bins are being stored there and he said they were surplus to requirements and others will be joining them but will eventually be removed.

IC12/031 Minutes of Resources Board

(i) 29 March 2012 – “Active grant” clarification: if a grant is still active then the equipment bought on that grant goes with the Academic when they move, if the grant is closed then the equipment becomes the property of the University.

(ii) 26 April 2012 – 12/023 (ii) should read “bio-renewable” not “bio-refinery”

(iii) York Print Project – DC noted that the printing requirements of a few areas have been assessed. F0 corridor has a new machine which is being trialled, YPP are still to confirm what they suggest for the different areas, K1, K2 and C0. DC noted that there is still a problem with grant codes as the printing system can only cope with one code per person

(iv) 12/031 Disposal of lab chemicals – DC noted that Biology has to pay 25% of the University disposal bill – although the % has not changed, the bill has, due to an increase in the number of chemicals being disposed of. It was noted that there is a procedure in place notifying Groups leaving the Department how to dispose of chemicals.

(v) New appointments – DC will provide a list of appointment and their proposed locations. **Action: DC**

IC12/032 Infrastructure Restructure Update

DC asked if there were any queries – there were none.

IC12/033 Generator Fumes affecting P Block

CA reported that when the generator at the back of P Block is started, it belches out considerable amounts of Diesel fumes which go in to P Block; it gets so bad that people have to leave the office. Afterwards it takes a couple of hours to ventilate the office and the fumes can be smelt in M0 and M1; LH to investigate temporary closing of the air handling units or extending the exhaust around the back of the plant room. **Action: LH**

IC12/034**Safety**

(i) Safety Inspections – DN reported that D0 is a bit of a mess and needs a bit more general House Keeping. It is currently undergoing a chemical clear out, several cupboards need fixing and there is some equipment belonging to Kelly Redeker which cannot be stored anywhere else.

(ii) Clear access to D Block under croft – still ongoing

(iii) TF Safety Inspection – specifically Bioinformatics, solar film has helped with cooling but still getting uncomfortable temperatures due to the large number of computers; LH to follow up. **Action: LH**

(iv) Safety Issues to be put back on agenda for next meeting – NC to talk at the next meeting **Action: NC**

IC12/035**Any Other Business**

(i) **New BSF Manager** - HD introduced herself to the Committee

(ii) **Green Impact** – SD noted that the Green Impact Award ceremony took place on 4 May and that Biology Infrastructure were awarded a Bronze award. SD also noted that the Team also won the overall prize for collecting the most Green Impact points across the University, this resulted in the award of a hand carved Clock made from reclaimed Oak which is to be kept for one year and then passed on to the winners next year. It was also mentioned that the criteria for gaining Bronze award will be slightly harder next year and that there is also an intention to recruit more Green Impact teams throughout the Department.

(iii) **Teaching overhead ventilation** – NC noted that a piece of ventilation equipment in the Concourse is still not working and this is resulting in condensation forming in the Teaching labs; LH to chase up **Action: LH**

(iv) **Potential capacity of back-up generator** - LH noted that she is working with Estates on potential capacity of the backup generator, what happens if the power is down for 10 minutes, 2 hours, 4 hours and all day, it was noted that a high priority is electricity generation for the -80 Freezers.

Date of the next meeting: will be changed, Sarah to notify new date

Infrastructure Committee Dates – Academic year 2011 / 2012

Day	Date	Month	Year	Room	Time
Wednesday	13	June	2012	J005	2.15pm
Wednesday	18	July	2012	J005	2.15pm
Wednesday	5	September	2012	J005	2.15pm