

University of York Department of Biology

INFRASTRUCTURE COMMITTEE

Meeting held on Wednesday the 3rd May 2006 in Room B/A001 at 2.00pm.

Present Mr. C. Abbott, Mr N. Beach, Mr T. Broxup, Ms D.Cartwright, Mr. A. Collingwood, Mr. P. Crosby, Ms J. Harris, Dr D. Nelson, Mr. M. Snelling.

Apologies Ms. N. Charlton, Mr G. Stimson, Mr C Teeling.

The minutes of meeting Wednesday 6th April 2006 were accepted.

IC6/020 MATTERS ARISING

IC6/020.1 Emergency Signage

DC still has not had a response from John Street – will e-mail again and suggest that Biology arrange the work and then recharge Estates..

Action: DC

IC6/020.2 Legionella related maintenance

Ongoing – will be completed by the end of May. **Action: NB**

IC6/020.3 Lecture theatres flooring repair

Quote received and passed on to Estates. **Action: CT**

IC6/020.4 B103 Health & Safety Changes

CT reported that this is being discussed with Estates. **Action: CT**

IC6/020.5 J020

Awaiting quote from supplier. **Action: CT**

IC6/020.6 Exit door adjacent to common room

Scheduled to be done within a couple of weeks.

IC6/020.7 Cleaning in JO/P53

Passed to Environmental Zone Manager

IC6/020.8 Lab chairs for Leese Laboratory

The cost of a basic laboratory chair is £108 plus VAT. They need five chairs and it was agreed to purchase two this financial year and the remainder in the next one. Discussion took place regarding the type of chairs – sliders vs castors. PC to discuss with Henry Leese.

IC6/021 SAFETY REPORT

IC6/021.1 The department environmental agency authorisation certificate regulations have been revised and we are now allowed to

keep organic scintillant liquid waste for a year instead of six months.
AC to make list of users.

Action: AC

IC6/022 FACILITY REPORTS

IC6/022.1 Stores:

AC attended a presentation by the post room concerning the new 'Pricing in proportion' regulations. The cost of postage will now be calculated by both envelope size and weight. AC will give a presentation at the next Department Meeting.

IC6/023.2 Buildings

Fire escape K1/F1 (G block stairwell) door is marked as a fire escape but also has an Onity lock. It needs to be established whether this should be a fire escape or not. NB will check whether the lock releases when we have a fire alarm.

Action: NB & DC

IC6/023.3 BSF

- Thermal Transfer are busy replacing the HEPA filters door access panels. This process is not running very smoothly.
- Radiation Training Course: At least one BSF staff member will attend this training taking place on the 7th June. However, the other staff who are attending another training course will try to attend the next course.
- MS reported that the new induction programme has started and he is encouraging feedback from the participants.

IC6/023.4 Horticulture

Electrical safety inspection in the walled gardens is currently being carried out by Rothwells. The E block roof glasshouse will be done later, but probably by another company called Listers.

CA expressed his unhappiness with the service we are receiving from SAL Pharma. As the equipment is very specialised it is unlikely that we will be able to find another company to take over this contract.

Next meeting: Wednesday 7th June 2006 in B/A001 at 2.00p.m.