

*University of York Department of Biology*

**INFRASTRUCTURE COMMITTEE**

Meeting held on Wednesday the 1<sup>st</sup> March 2006 in Room B/A001 at 2.00pm.

**Present** Mr. C. Abbott, Mr N. Beach, Ms D.Cartwright, Ms. N. Charlton,  
Mr. A. Collingwood, Mr. P. Crosby, Ms J. Harris, Dr D. Nelson,  
Mr. M. Snelling, Mr G. Stimson, Mr C Teeling.

**Apologies** Mr T.Broxup, Ms N. Pirozek,

The minutes of meeting Wednesday 1<sup>st</sup> February 2006 were accepted.

**IC6/011 MATTERS ARISING**

**IC6/011.1 Smoking shelter screening**

The power cable has been located. In some sections the cable is only 18 inches deep. The brushwood screening is going up and planting will start at the end of March. CA and NB will meet with Gordon Eastham about getting a detailed plan of where the cable is.

**IC6/011.2 Emergency Signage**

This is now in John Street's hands. DC will follow up if necessary.

**IC6/011.3 Damaged fire door in teaching**

This has been fixed.

**IC6/011.4 Humidity Problems in BSF**

Estates are meeting with Hadens and EWS to look at a long term solution for this problem. Meanwhile the problem will be addressed as best as possible.

**IC6/011.5 D0 secondary glazing**

Four have been done and there is spare glass for another one. NB will decide where this should be installed. A list will be drawn up of all windows with no secondary glazing. DC will speak to John Street about the possibility of getting funding for double glazing D block

**Action NB/DC**

**IC6/011.6 Onity quote for emergency buttons**

NB to follow up

**IC6/011.7 Seed tray rackings**

Unfortunately the racking that GS had was unsuitable. The quote which CA has is for £572 (including VAT). The racking is needed because horticulture is running out of space in the glass houses. There is a Health and Safety issue in that the trays are treated with pesticide. Andrew will get more quotes. DC to discuss funding with CA.

**Action AC**

**IC6/011.8 Notice boards in teaching**

The cost to re-cover the notice boards is £32 or £36/ea if looped nylon is chosen. NC will check her budget to see if this is affordable.

**IC6/012      SAFETY REPORT**

**IC6/012.1** The ventilation systems in the lab on E2 will need to be checked before Paul Genever's group moves in there.

**Action DN**

**IC6/012.2** It needs to be established that all humidifier units within the department are being properly maintained because of the threat of the Legionella bacteria. The first step is to ascertain who has humidifiers. NB will check the PAT database and send an email to staff to establish who has them.

**Action NB**

**IC6/012.3** The suspended under bench cupboards in KO50 were found to be loose and dangerous. This area has now been checked and made safe. Mechanical workshops will do random checks and report to DN.

**Action GS**

**IC6/013      FACILITY REPORTS****IC6/013.1 Stores:**

- ? The -80 freezer for ground waste is now up and running.
- ? The new staff member, called Grant Blackburn will start on the 27<sup>th</sup> March.
- ? AC enquired when the concreting of the area outside stores is due to take place. CT to follow up.

**Action CT**

**IC6/013.2 BSF:**

- ? Cleaners cupboard has not been ordered. MS will check the spare one CA has.

**IC6/013.3 Buildings:**

- ? Repairs to the flood damaged area (in and adjacent to D wing stairwell) will be going ahead over the April period. PC will send out email warning of the severe disruption which this will cause.

**Action PC**

There is an ongoing oil leak problem in the main lift. NB has emailed Len Brindley about this.

**Next meeting: Wednesday 1<sup>st</sup> March 2006 in B/A001 at 2.00p.m.**