

# UNIVERSITY OF YORK

## Department of Biology

### INFRASTRUCTURE COMMITTEE

Minutes of the meeting of the Infrastructure Committee held on 13 Jun 2012

**Present:** L Hudson, A Collingwood, S Dwyer, J Lee, D Nelves, S Haddock, L Doucet, P Roberts, M Bentley

**Apologies for absence were received from:** C. Abbott, D. Cartwright, T Illingworth, S Howarth, D Nelson, H Daniels, J Whyman,

#### **IC12/036                      Minutes of the meeting held on 9 May 2012**

SH noted that the Committee Meeting Dates Table was incorrect and the next Committee meeting will be held in the Williamson Rooms not room J005.

#### **IC12/037                      Matters arising**

New Appointments [IC12/031(v)] – DC has circulated a list of appointments

Generator Fumes affecting P Block [IC12/033(iii)] – LH to raise at the Estates meeting next week **Action: LH**

TF Safety Inspection [IC12/034 (iii)] – LH to raise at the Estates meeting next week **Action: LH**

Safety Issues [IC12/034 (iv)] – NC will talk at the next meeting

Teaching overhead ventilation [IC12/035(iii)] – JL has reported to Estates and they are looking in to it, she will keep LH informed of progress **Action: JL**

#### **IC12/038                      MINUTES OF RESOURCE BOARD**

Point 12/038 New Teaching Building - LH noted that DC is holding a meeting with Elizabeth Heaps and Debbie Smith in July to discuss plans for the new building.

#### **IC12/039                      LABORATORY MOVES AND CLEAR-UPS OVER THE SUMMER**

(i) LH noted that Frans Mathuis is moving from L0 to L2 in the summer, this will make space for 4 new Academics. Pat Coulson is moving to L2 and Diana Bowles and Simon Hardy are moving in to Pat Coulson's old office. Miles Whittington is moving in to F123. The Mammalian Cell Biologist is going in to Q Block. LH thanked LD, CB and AB for the work they have been doing and future works as the moves will make the summer a busy time. There are lots of little jobs which need sorting out, like clearing spaces and sorting keys etc; LH asked AC and others to direct staff with spare capacity in her direction. **Action: All**

(ii) SH asked if there was any progress with the Paul Waites move and LH confirmed that he is now moving in to the office occupied by Steve Howarth and the Electronics Workshop.

#### **IC12/040                      ANY OTHER BUSINESS**

(i) AC noted that the University is enforcing a Customary Day for Christmas Eve 2012 as it lands on a Monday, although the day will have to be taken from people's Annual Leave allowance.

(ii) LH noted that the Asbestos removal in the ceilings in Bioinformatics room B102A is going to start on 30 June; Julia Fitzgerald would like all the PC's out of the room. **Action: LH**

(iii) The work postponed from Easter in the CO offices is planned for August (the next financial year), this has been postponed twice already.

**Date of the next meeting:**

**Infrastructure Committee Dates – Academic year 2011 / 2012**

<b>Day</b>	<b>Date</b>	<b>Month</b>	<b>Year</b>	<b>Room</b>	<b>Time</b>
Wednesday	18	July	2012	The Williamson Rooms	2.15pm
Wednesday	5	September	2012	J005	2.15pm