

## Tier 4 Students

You only need to complete this section if you are a student with a Tier 4 visa.

<b>Study Level</b>	Undergraduate (UGT) <input type="checkbox"/> OR Postgraduate Taught (PGT) <input type="checkbox"/>	Postgraduate Research (PGR) <input type="checkbox"/>
<b>Term Dates</b>	Published Term Dates Signed (UGT/PGT) <input type="checkbox"/>	Confirmation of Study Letter Provided (PGR) <input type="checkbox"/>

As a student holding a Tier 4 Visa, the number of hours you can work is restricted during term time to a maximum of 10 or 20 hours per week (Monday-Sunday), as listed on your passport or biometric residence permit. This working hour restriction includes any type of paid, unpaid or voluntary work.

The UK government requires the University to prevent illegal working and uphold the work restrictions detailed on Tier 4 student visas. It is essential that the information you provide on this form is accurate and that you notify the Casual Worker Team immediately if your visa circumstances or plans for work change.

For further information on your responsibilities as a Tier 4 sponsored student please see <https://www.york.ac.uk/students/studying/tier4/>

## Term-time and Vacation Periods for PGR students

Tier 4 postgraduate research (PGR) students are subject to restricted working hours throughout the year and are considered to be in term-time throughout the duration of their studies.

PGR students can request up to 30 days' annual leave and up to 60 days' authorised absence per year. Emails confirming the dates of authorised annual leave or absence must be provided to the Casual Worker Team.

## Declaration

If your visa states "No work" or "Employment Prohibited," you must not undertake any work.

If you breach the conditions of your visa this could result in the cancellation of your visa, requiring you to end your studies and leave the UK. You could also be denied entry into the UK in the future.

*By signing below, you agree that the information provided above is true and correct.*

- I understand that I must not accept work, paid, unpaid or voluntary, which would bring my total hours worked above the limit stated on my Tier 4 visa.
- I agree to record any dates / times I am working outside of the University in the "Availability" section of my Dashboard profile.
- I agree to update the Casual Worker Team immediately should my visa circumstances or plans for paid/unpaid working change.

Signature		Date	
Name			