

Appendix 2 – Internal specialists within the University

http://www.york.ac.uk/admin/hr/resources/policy/sd_stat_compliance.htm

1. **Equal Opportunities, Diversity and Disability Services**
Director, Equal Opportunities Office

2. **Financial Services and Procurement**
Accountability and Audit – Risk Management and Value for Money – Financial Accountant and Compliance Officer
Financial Regulations – Financial Accountant and Compliance Officer
Year End Financial Regulations – Management Accountant
Financial Systems / Software – Business Systems Development Manager
Procurement Regulations – Supplies Manager

3. **Employment Law**
Recruitment and Selection – HR Manager
Disciplinary (Awareness) – HR Manager
Managing Sickness Absence – HR Manager
Fixed Term Contracts – HR Manager
Stress Management – Health and Safety Officer (Training)
Bullying and Harassment Awareness – Director, Equal Opportunities Office
Grievance (Awareness) – HR Manager
Using Capability and Conduct Procedures effectively – HR Manager

4. **Information Management**
DP & FoI, Environmental Information – University Archivist and Records Manager
Records Management – University Archivist and Records Manager
Copyright – Copyright Advisor

5. **Research Organisation and Governance**
Research Support – Costing / Pricing, Research Methodology – Research Support Office Manager / Management Accountant
Research Support – Research Grant Life Cycle – Research Support Office Manager
Research Support Contract Requirements (Practical) – Research Support Office Manager / IP Manager
Ethical Research Conduct – tbd

6. **Health and Safety**
Director of Health and Safety