







Appeal

HR to arrange Appeal Panel to hear appeal

HR to invite individual to an appeal hearing & request documentary evidence & names of witnesses

Employee to submit documentary evidence and names of witnesses to HR

Appeal Chair to confirm witnesses required to attend hearing

HR to send names of confirmed witnesses and copies of documentary evidence to all parties

Employee to make arrangements for their witnesses to attend hearing

Appeal Panel to hold appeal hearing

Appeal Chair to confirm in writing outcome of appeal

Employment terminates

Process ends