# Shared parental leave (ShPL)

## Revocation of maternity leave curtailment notice

This form should be completed by the mother to revoke a Maternity Leave Curtailment Notice.

The mother can withdraw her **Maternity Leave Curtailment Notice** in the following circumstances and only if she has not returned to work:

1. It is discovered that either you (the mother) or your partner are not entitled to Shared Parental Leave (ShPL) or Statutory Shared Parental Pay (ShPP) and you withdraw your Maternity Leave Curtailment Notice within 8 weeks of providing it
2. You provided the Maternity Leave Curtailment Notice before the birth of your child and you withdraw it within 6 weeks of your child’s birth or
3. Your partner has died (if this is the case, please state the date of death here)

## Your details

|  |  |
| --- | --- |
| **Full name** |  |
| **Job title** |  |
| **Department** |  |
| **Date of maternity leave curtailment notice** |  |

## Your signature

I no longer wish to end my Maternity Leave and would like to revoke my Maternity Leave Curtailment Notice.

|  |  |
| --- | --- |
| **Signature** |  |
| **Date** |  |

## What to do next

* You should complete and submit this form to HR Services, hr-enquiries@york.ac.uk