

# Advisory Report

**Report Reference Number: 0620-2032-0987-0397-4091**

**Building Occupier**

University of York

**Address**

MARKET SQUARE  
BUILDING  
University of York  
Heslington  
YORK  
YO10 5DD

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Building Type(s):

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<b>ADMINISTRATIVE INFORMATION</b>	
Issue Date:	14/12/2008
Valid Until:	13/12/2015
Total Useful Floor Area (m <sup>2</sup> ):	1492
Assessment Software:	ORCALC V1-05-02
Property Reference:	607903320007
Type of inspection:	Physical

<b>ENERGY ASSESSOR DETAILS</b>	
Assessor Name:	Ian Shellard
Employer/Trading Name:	Sustain
Employer/Trading Address:	Barley Wood Stables, Long Lane, Wrington, BS40 5SA
Assessor Number:	BREC500006
Accreditation scheme:	BRE Global

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## 1. Background

Statutory Instrument 2007 No. 991, *The Energy Performance of Buildings (Certificates and Inspections) (England and Wales) Regulations 2007*, as amended, transposes the requirements of Articles 7.2 and 7.3 of the Energy Performance of Buildings Directive 2002/91/EC.

This report is an Advisory Report as required under regulations 16(2)(a) and 19 of the Statutory Instrument SI 2007/991.

This section provides general information regarding the building:

Total Useful Floor Area (m <sup>2</sup> ):	1492
Building Description:	Information Centre and Market Square
Building Environment:	Heating and Natural Ventilation
On-site renewable energy sources:	Not applicable
Separable energy uses discounted:	Not applicable

<b>Fuel Types:</b>	<b>Quantity used (kWh)</b>
Electricity	118929
Natural Gas	98174
Not used	0

## 2. Introduction

This Advisory Report was produced in line with the Government's approved methodology and is based on assessment software ORCALC V1-05-02. This advisory report was developed based on a physical visit of the building.

In accordance with Government's current guidance, the Energy Assessor did undertake a walk around survey of the building on prior to producing this Advisory Report.

### 3. Recommendations

The following sections list recommendations selected by the energy assessor for the improvement of the energy performance of the building. The recommendations are listed under four headings: short payback, medium payback, long payback, and other measures.

#### **a) Recommendations with a short payback**

This section lists recommendations with a payback of less than 3 years:

<b>Recommendation</b>	<b>Potential impact</b>
Consider how building fabric airtightness could be improved, for example sealing, draught stripping and closing off unused ventilation openings, chimneys etc.	LOW
Engage experts to review the HVAC control systems settings and propose alterations and/or upgrades and adjust to suit current occupancy patterns.	MEDIUM
Consider introducing a system of regular checks of Heating, Ventilation and Air Conditioning (HVAC) time and temperature settings and provisions to prevent unauthorised adjustment.	LOW
Review staffing arrangements and set up formal systems for delegating authority for Building Energy Management System alterations and/or temporary overrides.	LOW
Consider introducing variable speed drives (VSD) for fans, pumps and compressors.	MEDIUM
Seek to minimise simultaneous operation of heating and cooling systems.	MEDIUM
Consider installing automated controls and monitoring systems to electrical equipment and portable appliances to minimise electricity waste.	LOW
Consider with experts implementation of an energy efficient equipment procurement regime that will upgrade existing equipment and renew in a planned cost-effective programme.	LOW
Consider a programme of fitting energy meters to lifts and escalators as part of the servicing and maintenance regime.	LOW
Consider engaging experts to review current lift and escalator provisions and propose upgrades, replacements or alternative solutions that improve service effectiveness and energy efficiency.	LOW

#### **b) Recommendations with a medium payback**

This section lists recommendations with a payback of between 3 and 7 years:

<b>Recommendation</b>	<b>Potential impact</b>
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Consider applying reflective coating to windows and/or fit shading devices to reduce unwanted solar gain.	LOW
Consider introducing/improving cavity wall insulation.	MEDIUM
Engage experts to propose specific measures to reduce hot water wastage and plan to carry this out.	MEDIUM

***c) Recommendations with a long payback***

This section lists recommendations with a payback of more than 7 years:

<b>Recommendation</b>	<b>Potential impact</b>
Consider installing building mounted photovoltaic electricity generating panels.	HIGH
Consider installing building mounted solar water heating.	HIGH
Consider introducing or improving ground or exposed floor insulation.	LOW

***d) Other Recommendations***

No other recommendations were specified by the energy assessor.

## 4. Next Steps

### **a) Your Advisory Report**

As the building occupier, regulation 16(2)(a) of SI 2007/991 requires that you have in your *'possession or control at all times a valid advisory report'*. Regulation 16(4) specifies that *'an advisory report is valid for a period of seven years beginning with the date it is issued'*.

You must be able to produce a copy of this Advisory Report within seven days if requested by an Enforcement Authority under regulation 39 of SI 2007/991.

This Advisory Report has also been lodged on the Government's central register. Access to the report, to the data used to compile the report, and to previous similar documents relating to the same building can be obtained by request through the Non-Dwellings Register ([www.epcregister.com](http://www.epcregister.com)) using the report reference number of this document.

You must commission a new Advisory Report in seven years from the date this Advisory Report is issued. However, a new Advisory Report may be commissioned earlier.

### **b) Implementing recommendations**

The recommendations provided within this Advisory Report have been selected by the accredited assessor from a central list of recommendations, based on his / her knowledge of the building fabric, building services, the operation of plant and equipment within the curtilage of the building, and the general management of the building.

The accredited assessor may have inserted additional measures in section 3d (Other Recommendations). The recommendations are provided as an indication of opportunities that appear to exist to improve the buildings energy efficiency.

### **c) Legal disclaimer**

The advice provided in this Advisory Report is intended to be for information only. Recipients of this Advisory Report are advised to seek further detailed professional advice before reaching any decision on how to improve the energy performance of the building.

### **d) Complaints**

Details of the assessor and the relevant accreditation scheme are on this report and the display energy certificate. You can get contact details of the accreditation scheme from our website at [www.communities.gov.uk/epbd](http://www.communities.gov.uk/epbd), together with details of their procedures for confirming authenticity of a report and for making a complaint.

## 5. Glossary

### **a) Payback**

The payback periods are based on data provided by Good Practice Guides and Carbon Trust energy survey reports and are average figures calculated using a simple payback method. It is assumed that the source data is correct and accurate using up to date information.

The figures have been calculated as an average across a range of buildings and may differ from the actual payback period for the building being assessed. Therefore, it is recommended that each suggested measure be further investigated before reaching any decision on how to improve the energy efficiency of the building.

### **b) Carbon impact**

The High / Medium / Low carbon impact indicators against each recommendation are provided to distinguish, between the suggested recommendations, those that would most effectively reduce carbon emissions from the building. The carbon impact indicators are determined by the assessor based his / her knowledge of the building. In most instances, the carbon impact has not been calculated accurately.

### **c) Valid report**

A valid existing report is defined at the Energy Assessor's discretion.