



Banks and Building Societies may not accept Direct Debit instructions for some types of account. DD11

**Originator's Identification Number**

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To: The Manager

\_\_\_\_\_ Bank/Building Society

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

**Name(s) of Account Holder(s)**

\_\_\_\_\_

\_\_\_\_\_

**Bank/Building Society account number**

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**Branch Sort Code**

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**Send to:**

**Fees Office**  
 Finance Services, University of York,  
 Unit 1, Market Square,  
 Heslington,  
 York, YO10 5NH

**Student Number**

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This instruction will remain valid until the University of York is instructed otherwise, or 13 months have elapsed without collection from the account.

**[Please tick relevant boxes]**

My Payment by Direct Debit is in respect of:

- Tuition Fees Only
- Accommodation Fees Only
- Tuition & Accommodation Fees
- Tick if Account Holder is not Student
- Email address for Direct Debit notification

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**Instructions to your Bank or Building Society**

Please pay the University of York Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with the University of York and, if so, details will be passed electronically to my Bank/ Building Society.

Signature(s)

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Date

**Student Name (please print)**

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