

Paralegal Work in Australia



BPP CAREERS SERVICE

July 2007

Working Rights

If you aren't an Australian citizen, married to an Australian National or in a de facto/common law marriage with an Australian National you'll need a working holiday visa.

Working holiday visas allow you to stay and work in Australia for a maximum of 12 months - you're allowed to work for a total of three months for each employer. Look up the Australian High Commission London's website to find out about eligibility and what forms you need to fill in.

Australian High Commission

Paying Tax

To work in Australia you must get a Tax File Number (TFN) from the Australian Tax Office. You will be asked for certain documents as proof of your identity e.g. passport, work visa, birth certificate, international drivers' licence, bank statement. It will take approximately 4 weeks from application to receive your TFN.

At the end of each financial year on 30 June you have four months to submit a compulsory Income Tax Return. To help you work out how to fill in the form, ask at your nearest newsagent for a free "TaxPack". You could also contact a tax agent who will help you for a small fee. You can have your tax refund paid to you by cheque or deposited direct to your bank account.

Legal Recruitment Agencies:

Hudson

International Recruitment Agency with offices throughout Australia.

Sydney CBD - Head Office

Level 19, 45 Clarence St
Sydney NSW 2000
Tel: (61 2) 8233 2222
Resume Fax: (61 2) 8233 4955
www.hudson.com

Law Solutions

Specialise in providing Permanent, Temporary, Contract and Locum staff for all levels of support/admin roles. Offices in Melbourne, Sydney and Brisbane

Level 1

85 Queen Street
MELBOURNE VIC 3000
Ph: (03) 9642 0777
Fax: (03) 9642 0006

melbourne@solutions-group.com.au

Suite 504, Level 5,
74 Pitt Street
SYDNEY NSW 2000
Ph: 1800 642 172
Fax: 1300 887 006
sydney@solutions-group.com.au
<http://www.solutions-group.com.au/>

Law Staff

Law Staff has provided permanent and temporary recruitment services to professional practices, commercial enterprise as well as State and Local Government departments with assignments ranging from office juniors to executive secretaries, and para professionals to university graduates through to legal executive positions.

Contact: info@law-staff.com.au

Michael Page International

With offices in six Australian cities, Michael Page specialises in the areas of Banking, Accounting, Marketing, Sales, Law, Technology, Human Resources and Engineering.

For international jobs, advice, salaries and information, please visit www.michaelpage.com.au

Mahlab Recruitment

Mahlab Recruitment is recognised as one of the leading legal recruitment consultancies in Australasia and enjoys an impressive client list covering private practice firms and corporations around the world.

Mahlab Recruitment (NSW) Pty Ltd
Level 6, 20 Loftus Street
Sydney NSW 2000
Phone: 61 2 9241 1199
Fax: 61 2 9241 1189
Email: syd@mahlab.com.au

Mahlab Recruitment (VIC) Pty Ltd

Level 12, 535 Bourke Street
Melbourne VIC 3000
Phone: 61 3 9629 2111
Fax: 61 3 9629 2155
Email: melb@mahlab.com.au
www.mahlab.com.au

Careers Service Contact Details:

lawcareers@bpp.com

0207 430 5306 or 0207 633 4539