# Missing Student Risk Assessment (Step 2)

This document should be completed as fully as possible by the Assistant Head of College or the Head/Assistant Head of Department and then shared with the Deputy Director of Student Support (Jill Ellis).

Name of person completing the risk assessment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date form was completed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of student reported as missing \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- |
| RISK FACTOR | Judgement  Is this risk factor a current concern?  Yes or No | Comments and / or evidence to support your judgement |
| Student is under the age of 18yrs |  |  |
| Student has prescribed essential medication or requires urgent medical treatment. |  |  |
| Student has made an attempt or threat of suicide or self-harm immediately prior to going missing. |  |  |
| Student has not attended compulsory course session or has not submitted work at assessment deadline including a formal examination or assessment. |  |  |
| Student has been a well-being concern to College Tutors or Department staff / Supervisor and this appears to be an escalation of an ongoing situation |  |  |
| Student has exhibited unusual and unexplained behaviour prior to disappearance |  |  |
| Student known to be under significant influence of alcohol or drugs immediately prior to going missing. |  |  |

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| Student has made a threat of direct harm to another person prior to going missing.  Details of the threat and potential victims must be identified in any report to the police. |  |  |
| Student has difficulties in ability to interact safely with others or in an unknown environment, e.g.  Disability, Visual Impairment, Learning Difficulty. |  |  |
| Student has been subjected to bullying or harassment, e.g. racial, sexual, immediately prior to them going missing. |  |  |
| Student was involved in a violent incident immediately prior to going missing. |  |  |
| Student has no history of running away and no direct contact can be made |  |  |
| Severe weather conditions exist and sustained exposure would seriously increase risk to health. |  |  |
| Suspicion of abduction |  |  |