2017/18 Opportunities for Postgraduates who Teach (PGWT) Roles

Job Details:
The Art of Describing Tutor – Stage 1, Autumn Term 2017-Summer Term 2018

Department:
History of Art

Duration and End Date of the role:
Teaching will take place from 25 September 2017 to 16 March 2018. Marking of assessed essays will be complete by early-May 2018.

Main Duties:
To contribute to undergraduate student learning; to undertake preparation, teaching activities and associated marking; providing appropriate guidance and feedback as required.

Key Responsibilities/ Activities
- Use existing teaching materials or modify teaching materials to enhance existing session plans within a clear and established programme
- Teach and facilitate student learning
- Monitor performance and give feedback and guidance on student work
- Help students to make sense of their learning within the context of the module and programme
- Attend meetings relating to student programmes on which they teach
- Attend associated teaching, where appropriate
- Act as a catalyst for further development or learning

The Art of Describing has two interrelated aims: it introduces students to the study of objects at first hand, and it teaches them how to describe these experiences in words. The teaching is therefore divided between field visits and the seminar room.

Art History is a discipline with both historical and aesthetic interests and ambitions, and a discipline that also contains a very significant object-focussed and site-visit component. The Art of Describing therefore offers students a sustained, supervised experience of dealing with works of art and architecture, as well as a variety of exhibitions spaces, at first hand, so as to develop their skills of describing, engaging with and interpreting works of art and architecture in their current settings. The module also aims to give students an opportunity to develop potentially transferable museological and cultural heritage skills by giving them sustained experience of giving audio-visual presentations on works of art and architecture, both singly and in small groups, in front of the objects and away from them; as well as the experience of reflecting upon and improving that experience.

PGWT tutors will:
- attend a regular staff meeting with the module convenor
- will lead field trips for groups of ~15 Stage 1 undergraduate students
- will lead seminars for groups of ~15 Stage 1 undergraduate students
- monitor and mark student performance throughout the module
- mark one written task per student and provide written feedback.
- write two end of term reports and provide one contribution mark per student.
Training
All PGWT employed to undertake paid teaching should undertake the mandatory and recommended training outlined in the University Policy for PGWT (http://www.york.ac.uk/admin/hr/resources/policy/postgraduates-who-teach.htm).

In addition to the above PGWT may be required to undertake subject specific training which could include training courses and review sessions, as well as undertaking sessions with a mentor and as a trainee.

Note that all training is obligatory, and that time spent undertaking training does not count towards the contact hours.

Rate of Pay
Level 1, further details are available at: http://www.york.ac.uk/admin/hr/managers/casual_workers/pgwt/.

PGWTs teaching this module can expect to receive approx. £750 per group taught, based on existing rates and module structure (subject to minor change).

The University’s comprehensive hourly rate is paid for each contact/teaching hour undertaken and includes all associated time, including preparation.

Contact Hours:
Approx. 45-50 hours (including teaching and marking).

Closing Date:
12 noon, Monday 9 January 2017

How to Apply:
Candidates should submit a 250-500 word statement (either by letter or email) on how their experience meets with the requirements of the teaching opportunity.

When submitting their application, candidates must confirm that they have discussed this with and have the approval of their PhD Supervisor. Applications submitted without this confirmation will not be considered.

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